The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution	Shree Jayendrapuri Arts & Science College					
1.2 Address Line 1	Old N.H. No: 8					
Address Line 2	College Campus					
City/Town	Bharuch					
State	Gujarat					
Pin Code	392002					
Institution e-mail address	jayendrapuricollege@yahoo.in					
Contact Nos.	(02642) 249802, 228812					
Name of the Head of the Institution	Dr. Nitinkumar Maganlal Patel					
Tel. No. with STD Code:	(02642) 249802, 228812					
Mobile:	09328262459					

Name of the IQAC Co-ordinator:	Prof. A	Y. Kapoor				
Mobile:		09824469846				
IQAC e-mail address:	jayendrapuricollege@yahoo.in					
	CN 19970)					
1.3 NAAC Track ID (For ex. MHCO	GN 18879)	Unable	to generate Tra	ick ID		
1.4 NAAC Executive Committee No. (For Example EC/32/A&A/143 da	<i>uted 3-5-2004.</i>		A/39 dated 0	8-03-2009		
This EC no. is available in the rig of your institution's Accreditation		om				
1.5 Website address:		www.jpcollege.r	net			
Web-link of the AQAR:						
For ex. http://www.	.ladykeanecol	lege.edu.in/AQA	R2012-13.	doc		

1.6 Accreditation Details

SI No	Cycle	Crada	CCDA	Year of	Validity
Sl. No	o. Cycle	Grade	CGPA	Accreditation	Period
1	1 st Cycle	В	2.38	2009	07-03-2014
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

25-06-2009

1.8 AQAR for the year (for example 2010-11)

2011-2012

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i. AQAR 2009 – 2010 submitted to ii. AQAR 2010 – 2011 submitted to	NAAC on 29-10-2014	(DD/MM/YYYY) (DD/MM/YYYY)
iii. AQAR iv. AQAR	·	(DD/MM/YYYY) (DD/MM/YYYY)
		$\underline{\qquad} (DD/WW/1111)$
1.10 Institutional Status		
University	State V Central	Deemed Private
Affiliated College	Yes 🖌 No 🗌]
Constituent College	Yes No V]
Autonomous college of UGC	Yes No V]
Regulatory Agency approved Insti	tution Yes	No V
(eg. AICTE, BCI, MCI, PCI, NCI)		
Type of Institution Co-educatio	on 🗸 Men	Women
Urban	√ Rural	Tribal
Financial Status Grant-in-a	aid \bigvee UGC 2(f)	UGC 12B \checkmark
Grant-in-aid	l + Self Financing	Totally Self-financing
1.11 Type of Faculty/Programme		
Arts 🖌 Science	√ Commerce L	aw PEI (Phys Edu)
TEI (Edu) 🗌 Engineering	g Health Science	e Management
Others (Specify)		
1.12 Name of the Affiliating Universi	ty (for the Colleges)	Veer Narmad South-Gujarat University, Surat (Gujarat)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University]	
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (<i>Specify</i>)	
UGC-COP Programmes			
2. IQAC Composition and Activit	les		
2.1 No. of Teachers	08		
2.2 No. of Administrative/Technical staff	02		
2.3 No. of students	02		
	02		
2.4 No. of Management representatives	02		
2.4 No. of Management representatives2.5 No. of Alumni			
	02		
2.5 No. of Alumni	02		
2.5 No. of Alumni2. 6 No. of any other stakeholder and	02		
2.5 No. of Alumni2. 6 No. of any other stakeholder and community representatives	02		

2.10 No. of IQAC meetings held Six Meetings
2.11 No. of meetings with various stakeholders: No. 06 Faculty 02
Non-Teaching Staff Students 01 Alumni 01 Others 02
2.12 Has IQAC received any funding from UGC during the year? Yes No V If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos. International National Institution Level
(ii) Themes
2.14 Significant Activities and contributions made by IQAC The IQAC played a pivotal role in fostering capacity building of the faculty-members through training programmes – The IQAC also made earnest efforts towards enhancing inclusive practices on the campus. ((SC/ST/SEBC/OBC/Minorities)
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To facilitate the capacity building of the faculty-members	The entire teaching fraternity of the College successfully completed a six day Training and Capacity building programme organized by the Knowledge Consortium of Gujarat.

* Attach the Academic Calendar of the year as Annexure. (Attached at the end of the report)

2.16 Whether the AQAR was placed in statutory body Yes $\sqrt{1000}$	No 🗌
Management \checkmark Syndicate Any other be	ody
Provide the details of the action taken	
The Principals of all Colleges on the Campus hold a meeting with the second and fourth Saturday every month wherein meaningful dialog towards the overall development of the campus.	с ,

Criterion – I

I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02			
PG	05			
UG	09			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01			
Others (M.Phil)	05			
Total	22			
Interdisciplinary				
Innovative				

1.1 Details about Academic Programmes

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options All of these
 - (ii) Pattern of programmes:

Semester	TPian
Schester	

T**Piannesat**er

15

Num

1.3 Feedback from stakeholders* (On all aspects)	Alumni	٧	Parents	٧	Employers		Students	٧	
Mode of feedback :	Online		Manual	٧	Co-operating	g schc	ols (for PE	EI)	

*Please provide an analysis of the feedback in the Annexure

The crux of value-based education should be aimed at co-operation and mutual understanding through appropriate learning environment and creation of opportunities.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The CBCS introduced along with Semester system so as to ensure global competence among learners.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Revised Guidelines of IQAC and submission of AQAR

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	48	05	39		04(Part-time)

23

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

s	Asst.AssociateProfessorsProfessors		ite	Profes	sors	Others		Total		
V)			Professors							
•)	R	V	R	V	R	V	R	V	R	V
		07								

2.4 No. of Guest and Visiting faculty and Temporary faculty 15(Guest) 12(Visiting) 06(Ad Hoc)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	22	42
Presented papers	05	06	03
Resource Persons	02		

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The College recognizes the importance of quality-based education and in that regard a large number of Guest lectures are organized – Ad hoc appointments are made to facilitate teaching process – The students were issued special 'Vanchan Yatra Card' so as to inculcate healthy reading habits.

180

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

,		
09 (BOS)	02 (Faculty)	

Bar-coding

 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
 09 (BOS)
 02 (Faculty)
 -

2.10 Average percentage of attendance of students

75%	

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students	Division					
	appeared	Distinction	Ι	II	III	Pass %	
B.A.	1936		58	424	1078	80.57	
B.Sc.	775		78	116	255	57.93	
M.A.	361				350	96.95	
M.Sc.	55				54	98.18	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC insists upon the continuous evaluation process through internal evaluation examination, and Additional Exam. Term papers, assignments and field work to be undertaken by the students – Evaluation and monitoring the teaching-learning process through feedback received from students and members of the Alumni Association, Parents' Teachers' Association and the Stakeholders.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	48
Summer / Winter schools, Workshops, etc.	48
Others (Knowledge Management Programme for Faculty organized by KCG, Gandhinagar)	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	10		12
Technical Staff	04	05		05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The College provides financial assistance to students carrying out their research work through the Students' Aid Fund - Opportunities are provided on the campus for the enhancement of knowledge making use of the various media.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			01	
Outlay in Rs. Lakhs			1.25	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals	01	04	02 (State)
e-Journals			
Conference proceedings	03		

3.5 Details on Impact factor of publications:

Average ٧ h-index

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	1,25,000	77,500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	01	College	1,00,000	1,00,000
Students research projects (other than compulsory by the University)	02	UGC	3,18,000	2,17,000
Any other(Specify)				
Total			5,43,000	3,94,500

ii) Without ISBN No										
UGC-SAP CAS DST-FIST DPE DBT Scheme/funds 3.9 For colleges Autonomy CPE DBT Star Scheme 3.9 For colleges Autonomy CPE DBT Star Scheme 3.0 For colleges Autonomy CPE DBT Star Scheme 3.10 Revenue generated through consultancy Rs.2,41,140/= Any Other (specify) 3.11 No. of conferences organized by the Institution Level International National State University College/ - 3.12 No. of faculty served as experts, chairpersons or resource persons 09										
DPE DBT Scheme/funds 3.9 For colleges Autonomy CPE DBT Star Scheme 3.9 For colleges Autonomy CPE DBT Star Scheme INSPIRE CE Any Other (specify) 3.10 Revenue generated through consultancy Rs.2,41,140/=										
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Number 02 Sponsoring College/ KCG 3.12 No. of faculty served as experts, chairpersons or resource persons 09										
organized by the Institution Sponsoring agencies College/ KCG 3.12 No. of faculty served as experts, chairpersons or resource persons 09	llege									
3.12 No. of faculty served as experts, chairpersons or resource persons 09										
3.13 No. of collaborations International National Any other	3.12 No. of faculty served as experts, chairpersons or resource persons									
3.14 No. of linkages created during this year										
3.15 Total budget for research for current year in lakhs :										
From Funding agency 2.945 From Management of University/College 1.00										
Total 3.945										
3.16 No. of patents received this year Type of Patent Number										
National Applied										
Granted										
International Applied Granted										

Applied

Granted

Commercialised

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3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
07			02	02	03	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

02

02

JRF	 SRF	 Project Fellows	 Any other	
			1	

3.21 No. of students Participated in NSS events:

 University level
 15
 State level
 02

 National level
 07
 International level
 -

3.22 No. of students participated in NCC events:

	University level National level	01	State level International level	20
3.23 No. of Awards won in NSS:				
	University level		State level	
	National level		International level	
3.24 No. of Awards won in NCC:				
	University level		State level	18
	National level	01	International level	

3.25 No. of Extension activities organized

University forum	01	College forum	13		
NCC	04	NSS	06	Any other	03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- > The students were issued special 'Vanchan Yatra Card' so as to inculcate healthy reading habits.
- > Study circles were formed for facilitating student-mentoring process.
- General Assembly Meeting started in the College so as to rope in a feeling of camaraderie and social responsibility.

Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 acres			40 acres
Class rooms	18			18
Laboratories	10			10
Seminar Halls	01			01
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.	02	02	UGC	04
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC/ State Govt./College	12.36835
Others			College	3.00588

4.2 Computerization of administration and library

Biometric Machine installed in the College to monitor punctuality of the College staff.

Online Admission Process introduced so as to facilitate and speed up the admission process.

4.3 Library services:

	Exis	sting	Newly added		ewly added Total	
	No.	Value	No.	Value	No.	Value
Text Books	47,028	23,24,806	1553	1,96,071	48,583	25,29,877
Reference Books						
e-Books						
Journals	58	32,098			58	32,098
e-Journals						
Digital Database						
CD & Video	250	5,110	215	5,475	465	10,585
Others (specify)	01 (Braille)	Gift			01 (Braille)	Gift

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	23		21	10		08	05	
Added	15			02			05	08 (Staffroom)
Total	38	-	21	12		08	10	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The College Library is enabled in providing technology-aided learning mechanisms for the teachers and students – The teaching and administrative staff was provided training regarding the online admission process.

- 4.6 Amount spent on maintenance in lakhs :
 - i) ICT
 4.37990

 ii) Campus Infrastructure and facilities
 0.81000

 iii) Equipments
 7.98845

 iv) Others
 3.00588

 Total : 16.18423

Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC adopts a zero tolerance attitude towards Ragging and Sexual Harassment on the campus – Departmental Student mentoring mechanism effectively functioning in the College.

5.2 Efforts made by the institution for tracking the progression

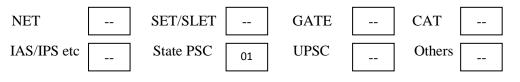
The IQAC takes into consideration the suggestions provided by the students, ,staff, alumni and the stakeholders towards tracking the progression.

5.3 (a) Total Number of students	UG	PG	Ph. D.	Other	S			
	2944	435	02					
(b) No. of students outside the state	e							
(c) No. of international students								
No % Men 1350 39.93 Wome	'n	No 203						
G &ñ04 al \$61 45B IGB&Y ear Phy Chal	sically llenged	T38	l G &A60 a)	\$ 0	\$16 []	101B6ea	rPhysically Challenged	Toos
1594 461 458 868		3381	L 1460	441	416	786		3103
Demand ratio 100%	Drop	out %	08.22%					

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has a well-structured, organized guidance and counselling system in place to coach students for competitive examinations like UPSC, GPSC and other entrance examinations.
No. of students beneficiaries

5.5 No. of students qualified in these examinations



5.6 Details of student counselling and career guidance

The College insists upon imparting value-based education to the students so as to instil good citizenry in them. This results into a consequent holistic development of the student.

No. of students benefitted

230

5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	250	45	85%

5.8 Details of gender sensitization programmes

International Women Day celebrated every year on 08th March to sensitize the female students.

A friendly Sports Meet organized for the female students wherein they are encouraged to participate in various sports activities. The staff actively participates in these activities in order to encourage them.

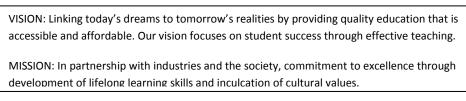
5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level		National level		International level	
	48		02		
No. of students participation	ted in o	cultural events			
State/ University level	27	National level		International level	

5.9.2 No. of medals /awards won by students in Sports,	Games and	other events
Sports : State/ University level 03 National level		International level
Cultural: State/ University level 01 National level		International level
5.10 Scholarships and Financial Support		
	Number of students	Amount
Financial support from institution	104	2,32,920
Financial support from government	1324	53,53,260
Financial support from other sources		
Number of students who received International/ National recognitions	01	2,17,000
5.11 Student organised / initiatives		
Fairs : State/ University level National level		International level
Exhibition: State/ University level National level		International level
5.12 No. of social initiatives undertaken by the students	07	
5.13 Major grievances of students (if any) redressed: Criterion – VI		
6. Governance, Leadership and Managem	<u>ient</u>	

6.1 State the Vision and Mission of the institution



6.2 Does the Institution has a management Information System

The College makes use of the IMS Nova Software for the admission and record maintaining procedure. It is also used to ensure transparency in financial management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Heads of all the departments act as members of the Board of Studies providing valuable suggestions for syllabi-revision

6.3.2 Teaching and Learning

The CBCS introduced along with Semester system so as to enable students to have a flexible learning within a structured model and to provide wider choices outside their discipline of their study.

6.3.3 Examination and Evaluation

Internal Evaluation Examination conducted as per University guidelines - Provision of Additional Examination/Internal improvement exam – Term papers, assignments and project work undertaken by the students.

6.3.4 Research and Development

A Cluster level Workshop entitled '*Promotion of Culture of Quality through research*' was organized by the College during 4th to 6th February 2012 with the purpose of encouraging research climate in the teaching fraternity.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library enables e-resources facility to the faculty-members and students respectively through inflibnet – Virtual classrooms (BISAG) available on the campus – A project to construct a state-of-the-art Seminar room in the pipeline.

6.3.6 Human Resource Management

The College plans human resources including recruitment, staff appraisal and seeks appropriate feedback from students, alumni and stakeholders for improvement- Even such research scholars who are not part of this institution are allowed to use the Library and Laboratory facilities.

6.3.7 Faculty and Staff recruitment

Ad Hoc teaching faculties appointed to fill in the paucity of teaching staff in the college.

6.3.8 Industry Interaction / Collaboration

Organization of Industrial Tour for the students – The College co-ordinates and makes collaborative efforts with the Department of HE of the State Government and the local authorities to organize programmes that help optimize the students' performance.

6.3.9 Admission of Students

Online Admission process on the basis of merit as per UGC guidelines.

Advertisements made in the local print media and e-media

6.4 Welfare schemes for	Teaching	Co-operative Soci	iety				
0.1 Wentale senemes for	Non teaching	Co-operative Soci					
	Students	Students' Aid Fun	d				
6.5 Total corpus fund genera	ated						
6.6 Whether annual financia	l audit has been don	e Yes 🗸	No				
6.7 Whether Academic and	Administrative Aud	it (AAA) has bee	en done?				
Audit Type	External		Internal				
	Yes/No	Agency	Yes/No	Authority			
Academic	(THE	State Govt. ∼ Team Higher Education)					
Administrative	(THE	State Govt. ~ Team Higher Education)					
6.8 Does the University/ Autonomous College declare results within 30 days? For UG Programmes Yes No							
For PG Programmes Yes No							
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?							
The examination is conducted as per the University norms							
The college has formed an Exam-Reform Committee that caters to reforms if required.							

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Revis	Motivation is provided to the students through the guest- lectures
	delivered by the members of the Alumni Association.

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6.12 Activities and support from the Parent – Teacher Association

Meetings of the Parent-Teacher Association held half-yearly and valuable suggestions taken into consideration

6.13 Development programmes for support staff

Training provided to the administrative staff so as to enable them to use IMS software for the smooth functioning of the admission process and administrative work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Lush green lawns maintained on the campus – A large number of trees having medicinal value have been grown on the campus –Rain water harvesting done on the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduction of the CBCS along with semester system – Student mentoring done through formation of study circles of students – Remedial classes conducted for academically weaker students – 'Vanche Gujarat Card' issued to the students to inculcate good reading habits – A friendly cricket match arranged between students and staff to build healthy relationship between them.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Frequent meetings of the IQAC – The College sees to it that the Academic Calendar is strictly followed for the benefit of the students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Revis 'Vanche Gujarat Card' issued to the students to inculcate good reading habits A documentary entitled 'Operation Saavdhan' was shown to the students and staff members respectively with the aim of sensitizing all against the growing threat of terrorism. The programme was organized by the 'Special Operations Group' of Gujarat Police.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

'Jyan Swatchta Tya Prabhuta' - A Cleanliness drive was organized by the College on 10-09-2011. Environment awareness day celebrated every year on the campus.

7.5 Whether environmental audit was conducted?

Yes	No	٧

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

 To construct a state-of-the-art Seminar room

 To revamp the Staff Common room and turn it into an air-conditioned room with internet facilities.

 Name Prof. A. Y. Kapoor
 Name Dr..Nitinkumar Maganlal Patel

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Revised Guidelines of IQAC and submission of AQAR