SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SHRI JAYENDRAPURI ARTS AND SCIENCE COLLEGE

SHRI JAYENDRAPURI ARTS AND SCIENCE COLLEGE, COLLEGE CAMPUS,
OLD NH. NO. 8
392001
www.jpcollege.net

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Jayendrapuri Arts and Science College, Bharuch was established in 1955. It is managed by Shri S'ad Vidya Mandal, Bharuch beginning with Arts Faculty and then followed by the Science Faculty in 1958. Shri Jayendrapuri Arts and Science College is a Grant-in-aid, affiliated to Veer Narmad South Gujarat University, Surat, The college is UGC recognized under sections 2f and 12B. The Students of Arts and Science are admitted strictly on the basis of Computerized Merit list and the entire admission process is well planned and transparent by forming an Admission Committees. J.P. Arts and Science College links today's dreams to tomorrow's realities by providing quality education that is accessible and affordable.

The College vision focuses on student's success, teaching and learning excellence. As a leading partner in community development, Shri Jayendrapuri Arts and Science College contributes to the advancement of individual, Scientific, Industrial, Social, Economic and Cultural interests in the region. J.P. Arts and Science College, in partnership with industries and the community, demonstrates it's commitment to excellence by challenging students with a visionary, innovative curriculum in a positive learning environment. It enables each student to develop lifelong learning skills, values and enriched knowledge to become self-reliantand thereby positively contribute to community, democratic society and the world.

Vision

J.P. Arts and Science College links today's dreams to tomorrow's realities by providing a quality education that is accessible and affordable. Our vision focuses on student success, teaching and learning excellence and valued employees, As a leading partner in community development, we contribute to the advancement of individual, Scientific, industrial, Social, Economic and Cultural interests in the region.

Mission

J.P. Arts and Science College in Partnership with industries and the community, demonstrates its commitment to excellence by challenging students with a visionary, innovative curriculum in a positive learning environment do that each student develops lifelong learning skills, values and knowledge to become a self-reliant, positive contributor to our community, democratic society and the world.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The oldest Arts college of Bharuch district

College is located in proximity with the Railway station and the bus station

Efficient and dedicated teaching staff

Sound infrastructure with adequate class rooms, Multi-learning Centre, auditorium, sports complex, hostel and gymnas

We are developing a Multiple Sports Activity Centre especially for our rural students who are potential champions but due to lack of scientific attitude and training facilities are unable to make a mark at national level with the help of a special grant received

Democratic working atmosphere

Seven classrooms equipped with multi-media projectors and screens for computer aided teaching – learning

Learner centric teaching approach are practiced and ICT usage for teaching

 63% permanent faculty holds a Ph.D. Degree

An auditorium with capacity of 800.

Emphasis on women education as more than 50 % students are women

Remedial, coaching classes for competitive exams, Career

Counseling cell for students

Upgraded laboratories with modern equipments

Extensive and effective extension activities through NSS

Institutional library has a large collection of books, journals, magazines, CDs and DVDs. INFLIBNET software (SOUL 3.0) installed through which 5000 e-books and e-journals can be easily accessed

Various programmes organized for Gender sensitization

Participatory decision-making process

Institutional Weakness

Very less numbers of faculty-members against the requirement and almost negligible administrative staff

Most of the students hail from rural background

Lack of proficiency in communication skills

Only 12 faculties recruited since 1997 and hence we are highly dependent on Ad hoc - visiting faculties

Difficulty in coping with students from different socio-economic background

Institution unable to take independent decisions due to certain government policies

Institutional Opportunity

Co-operative/supportive Managing Committee.

Opportunities to carryout research projects and any other research initiatives.

There is sufficient scope for industrial linkages since Bharuch is an industrial hub.

Industrial visit to validate their theoretical knowledge.

Special training to appear for interviews and competitive exams.

Special lectures by experts from the industry to enlighten the students on the changing market scenario.

Campus safe for the female students and hence helping the cause of female education.

Institutional Challenge

Molding the rural students to face the global challenges.

Developing Institution-Industry interaction.

Getting the vacant teaching and non-teaching positions filled.

Improving the communication skills of the students hailing from rural background.

To introduce short-term skill-oriented courses so as to increase the employability of the students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Faculty members are responsible for necessary changes in the curriculum content, and contribute to the development of students.

All HOD's are the members of Board of Studies -Syllabus Revision Committee in their respective subjects. Faculty members are paper setters, examiners and moderators at the University level. The College organizes syllabus revision workshops in association with Board of Studies. Teachers regularly attend faculty development programmes on revised syllabus. Feedback on syllabus is also taken from all stakeholders including students, alumni, and employers, and the same is shared with the members of Board of Studies for necessary action.

The College promotes the use of technology by making available technological infrastructure as required by the

curriculum, encouraging students to make power-point.

The college also sometimes imparts education through the online platform of Microsoft Teams.

The College has adopted a well-structured mechanism for the effective implementation and delivery of the curriculum. The academic activities are documented through academic calendar, class time tables and teaching plans. Teachers take utmost care to complete the syllabus timely.

Teaching-learning and Evaluation

The college works inline with its motto for the betterment of the students' future.

The College has qualified and committed faculty members and most of them have an average experience of 30 years and 95% of the staff are PhD. Detailed planning and completion of courses are ensured by teachers by following a custom of designing an academic calendar at the very onset of the academic year.

Faculty members adopt innovative teaching pedagogies book reviews, term papers, project designing etc. Teachers use technology-driven methods like Microsoft Teams and ZOOM. Even many departments have their own study circle which focuses on sharpening the soft skills of the students apart from the subjective knowledge.

The College has adopted a strict merit-based on line admission process. The College follows a multi-layered system of identifying advanced, moderate and slow learners. Special attention is given to slow learners through remedial classes and assignments. Also mentoring and counselling of the students is a regular affair and Parent-Teachers meetings are also organized sometimes to make parents aware about the college and its student centric activities. Advanced learners are encouraged by organizing a Finishing School in collaboration with the KCG, Government of Gujarat.

The personal, emotional and academic needs of the students are taken care by a professional counsellor connected to our college through an MOU.

The College has adopted a robust and transparent system to ensure effective evaluation. A combination of internal tests, projects, term paper and presentations is used. The College also adopts various measures to ensure that the examination related grievances are solved in an efficient and time bound manner.

The College has tried to streamline the various programs towards 'Outcome based education'. Broad objectives and outcomes of graduate and post graduate programmes are defined and conveyed to the students and all stakeholders through orientation programmes and the College website. The attainment level of the students is assessed through direct method such as internal examination, semester end examination.

Research, Innovations and Extension

The College has a Research Committee which has qualified members and a policy in place to promote research.

The IQAC encourages the research activities for the faculty members. Even guest speakers are invited to encourage research among PG students.

The College has established a JPC Innovation Club as an initiative of the Government of Gujarat to focus and promote start up and entrepreneurship skills among students. The Cell conducts training programmes and seminars with successful entrepreneurs to promote innovative ideas and encourage start up plans. Sky gazing is a regular activity of the club.

Also Swami Shri Atulanandji Amateur Astro Club is established by the Physics department for creating awareness about solar system among the students.

The NSS conducts extension activities for gender sensitization, financial literacy, health and environmental awareness, electoral awareness, organ donation, blood donation and traffic safety awareness.

The college has received appreciation and recognition from different NGO's like Nehru Yuva Kendra, Sankalp Foundation, Inner Wheel Club etc for its support in the extension activities by them. The college has also signed an MOU with an NGO named Jigar Foundation to bring awareness and cultivate interest amongst students for for the Student Startup and Innovation Policy (SSIP) aimed at financially supporting students in innovation, floated by Government of Gujarat

Infrastructure and Learning Resources

Our college is keen on the quality of teaching, learning and research, and ensures it through adequate infrastructure and physical facilities. The list of such facilities is as listed

Classrooms and Seminar Halls

29 classrooms with ICT facilities

03 seminar halls with ICT facilities

10 LCD projectors

02 LED TV cum Interactive Display

01 Multipurpose Hall (under Construction)

Green chalk boards in all the classrooms

Office rooms for Officials

Laboratories

Physics: UG Lab,

Chemistry: UG Lab, PG Lab, and Research Lab

Electronics Lab

Biology Lab

Psychology Lab

Computing Facilities Room

UGC Networking Resource Centre

English Language Lab

03 wifi connections

Power Backup

01Generator with total capacity of 40 KVA power

25 KW Solar Generation Plant

Library

The College Library, with 5227sq. ft. area, has a collection

of 51438 books and 37 journals and magazines.

Apart from stack room, there are reference section, journal

section, reading hall, internet and browsing centres, etc.

Sports

The Institution has a well-equipped Sports Complex which

includes:

A 75 yard turf Cricket ground

A Basket Ball court

A Volley Ball and Badminton court

A well-developed ground for athletics

A Carom, Chess and Table Tennis room

Gymnasium: The Institution has a Multi-gym with all modern

equipment installed.

Others

A Reverse Osmosis (RO) Plant with a 3000 Litres Per Day capacity

Fire extinguishers and CCTVs are located at strategic locations over the entire campus

Axis Bank

Student Support and Progression

The College aims at the holistic development of students to facilitate their better future. The College provides FINANCIAL ASSISTANCE through Government scholarships, endowment to needy students.

The various courses and committees in the College invite professionals and experts from different fields to interact with the students. The guests acquaint the students to a range of career options.

The skill enhancement activities of the students are organised by the college that includes Campus to corporate training and communication skills. Life skills are imparted particularly to the girl students such as self-defence training.

The Placement Committee organizes training activities for Final Year students on career planning, personality development, internship and campus placement. The college has an MOU with Adani Skill Development Centre under which students can enhance their skills by joining certificate courses like General Duty Assistant and Beauty Therapist. There is an exhaustive list of famous companies that visit college for recruitment.

Even a notable number of our students have passed various competitive exams.

Student representatives are part of IQAC. The members of Students Council organise the College Annual Function every year with different titles and a large number of students participate in that who come from downtrodden areas.

The College's PTI encourages the students to actively participate in competitions at intercollegiate level and university level. Even 55 students have won accolades at national and university level, and 60 students have won at state level in various games during the last five years. Even our college remained undisputed champion consecutively for three years and won The Gujarat School And College Kabaddi Tournament with 5.0 lacs rupees cash prize every year and was felicitated by the then CM of Gujarat. Also one of our student represented our college at Khelo India, Gauhati for 2 years consecutively. In year 2019 our college secured 3rd position in Kabaddi in Khel Mahakumbh games organized by Government of Gujarat. Moreover our team was invited to play 02 practice matches against Argentina and Bangladesh in the Kabaddi World Cup.

The College has an effective Anti-ragging and Student Grievance Redressal mechanism in place.

Governance, Leadership and Management

Our college was established in 1955 and is managed by Shri S'ad Vidya Mandal, Bharuch beginning with Arts Faculty and then followed by the Science Faculty in 1958. Our College is a Grant-in-aid, affiliated to Veer

Narmad South Gujarat University, Surat, The college is UGC recognized under sections 2f and 12B. The Students of Arts and Science are admitted strictly on the basis of Computerized Merit list and the entire admission process is well planned and transparent by forming an Admission Committees. Our College links today's dreams to tomorrow's realities by providing quality education that is accessible and affordable. The College vision focuses on student's success, teaching and learning excellence. As a leading partner in community development, Shree Jayendrapuri Arts and Science College contributes to the advancement of individual, Scientific, Industrial, Social, Economic and Cultural interests in the region. Our College, in partnership with industries and the community, demonstrates its commitment to excellence by challenging students with a visionary, innovative curriculum in a positive learning environment. It enables each student to develop lifelong learning skills, values and enriched knowledge to become self-reliant and thereby positively contribute to community, democratic society and the world.

Institutional Values and Best Practices

Our college is one of the leading centres of excellence of Bharuch district and strongly believes in the gender equality, i.e., the equal outcomes for both irrespective of their gender. In this context, all the activities, viz. academic, extra-curricular and co-curricular, are carried out on campus without any gender bias. To boost the gender equality, the Institute takes special interest and motivates girls to join the NCC. Nearly 60% of the total strength of students enrolled in the Institute are girls. Also, the institution accords utmost priority to the safety and security of the students and ensures a fool proof vigilant system so that every student, especially girl students, will feel secured. In this regard initiatives have been taken to foster gender equality and gender sensitization programs, thereby to ensure safety of girl students. The institution has installed CC (Close Circuit) cameras all around the campus for a round the clock vigilance. The institution has different committees such as Anti – Ragging Committee, Students Grievance Committee and Discipline Committee. The institution feels that the security of the students not only includes physical security, rather it includes emotional security of the students too. In this regard, the institution is providing counselling to the students who are prone to depression and who have suicidal tendencies. The college adopted 'Mentor – Mentee' system for confidence building among the students. The college facilitates several techniques for the management of degradable and non-degradable waste. The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background, we do not have any intolerance towards cultural, regional, communal, socio economic and other diversities. Our college takes all possible initiatives in organizing various events and programmes for moulding the students and staff to become responsible citizens of the country.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI JAYENDRAPURI ARTS AND SCIENCE COLLEGE
Address	Shri Jayendrapuri Arts and Science College, College Campus, Old NH. No. 8
City	Bharuch
State	Gujarat
Pin	392001
Website	www.jpcollege.net

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Nitin M. Patel	02642-228812	9824469846	-	jayendrapuricollege@yahoo.in
IQAC / CIQA coordinator	Paras H. Trivedi	02642-	9825728763	-	parry.trivedi@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Gujarat	Veer Narmad South Gujarat University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-05-1977	[View Document](#)
12B of UGC	05-05-1977	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shri Jayendrapuri Arts and Science College, College Campus, Old NH. No. 8	Semi-urban	40	8023

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Gujarati	36	H.S.C in General Stream	Gujarati	780	134
UG	BA,English	36	H.S.C in General Stream	English,Gujarati	780	104
UG	BA,Hindi	36	H.S.C in General Stream	Gujarati	780	35
UG	BA,Sanskrit	36	H.S.C in General Stream	Gujarati	780	98
UG	BA,Psychology	36	H.S.C in General Stream	Gujarati	780	117
UG	BA,Economics	36	H.S.C in General Stream	Gujarati	780	104
UG	BSc,Chemistry	36	H.S.C in Science Stream	Gujarati	390	263
UG	BSc,Electronics	36	H.S.C in Science Stream	English,Gujarati	390	84
UG	BSc,Mathematics	36	H.S.C in Science Stream	English,Gujarati	390	110
PG	MA,Gujarati	24	B.A with Gujarati	Gujarati	88	70
PG	MA,Hindi	24	B.A with Hindi	Hindi	88	10
PG	MA,Sanskrit	24	B.A with Sanskrit	Gujarati	88	36
PG	MA,Psychol	24	B.A with	Gujarati	56	36

	ogy		Psychology			
PG	MSc,Chemistry	24	B.Sc with Chemistry	English	50	48
Doctoral (Ph.D)	PhD or DPhil,Gujarati	36	M.A	Gujarati	8	4
Doctoral (Ph.D)	PhD or DPhil,English	36	M.A	English	8	0
Doctoral (Ph.D)	PhD or DPhil,Hindi	36	M.A	Hindi	8	1
Doctoral (Ph.D)	PhD or DPhil,Sanskrit	36	M.A	Gujarati	16	3
Doctoral (Ph.D)	PhD or DPhil,Psychology	36	M.A	Gujarati	8	0
Doctoral (Ph.D)	PhD or DPhil,Chemistry	36	M.Sc	English	8	0
Doctoral (Ph.D)	PhD or DPhil,Physics	36	M.Sc	English	8	0

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				0				74
Recruited	1	0	0	1	0	0	0	0	27	12	0	39
Yet to Recruit				0				0				35
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				8
Recruited	0	0	0	0	0	0	0	0	2	6	0	8
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				34
Recruited	7	0	0	7
Yet to Recruit				27
Sanctioned by the Management/Society or Other Authorized Bodies				26
Recruited	19	7	0	26
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	22	10	0	33
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	2	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	6	0	8
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	15	8	0	23

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	390	0	0	0	390
	Female	582	0	0	0	582
	Others	0	0	0	0	0
PG	Male	31	0	0	0	31
	Female	127	0	0	0	127
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	2	0	0	0	2
	Female	6	0	0	0	6
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	95	90	67	80
	Female	173	181	165	169
	Others	0	0	0	0
ST	Male	235	281	282	341
	Female	415	476	475	436
	Others	0	0	0	0
OBC	Male	260	299	301	325
	Female	420	464	412	420
	Others	0	0	0	0
General	Male	431	403	380	396
	Female	656	578	575	608
	Others	0	0	0	0
Others	Male	2	22	28	41
	Female	5	15	12	20
	Others	0	0	0	0
Total		2692	2809	2697	2836

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college is affiliated to Veer Narmad South Gujarat University and will be following all the Roadmaps as directed by the University in this regard. Thus the students will have the flexibility to choose subjects across science , humanities and linguistics. Ultimately the students will be able to explore their areas of interest and will also be able to choose careers of their choice. Also our college being multidisciplinary it will be easier for us to have a multidisciplinary approach. Even the college may collaborate with the sister colleges of the same campus and even nearby colleges for the students to choose subjects from Law, Computer, Engineering, Management as well as Commerce faculty also.

2. Academic bank of credits (ABC):	The College will show its preparedness in the following manner: We have already implemented the ABC as per UGC guidelines in accordance with NEP. To restructure the Existing Academic Programs for Uniform credit Pattern. To provide freedom to students to acquire more credits from the other Indian Universities. To count the Credits acquired by the students from the Foreign Universities. Awarding the credits for student's participation in NCC / NSS
3. Skill development:	The college has started the following with the spirit of skill development of students in the existing setup: 1) The college has started CAREER ORIENTED PROGRAMME FOR CHEMISTRY STUDENTS (COPCS) of final year with a definite Vision and clear objectives namely: VISION Empowering for Employability OBJECTIVES To develop positive attitudes in the students towards study and work. Skill enhancing To help the students in the proper choices of courses and career. To create awareness about job nature and job opportunities. To motivate the students for self-employment 2) The college started JP innovation Club with an aim to develop innovative skills amongst students which would ultimately help them initiate a start up in future under the aegis of the Government of Gujarat 3)The college has also started Sanskrit Sambhasan Club to develop Sanskrit speaking skills of the students of the college and also the citizens of our Bharuch city 4) The college recently started a study circle name Viniyan Vidhyarthi Vikas Prakalp for the students of Atrs faculty to sharpen their soft skills. 5) The college develops the employability skills, competitive skills as well as social sense due to the students participation in NSS, NCC and sports activity 6) Also their writing skills are developed through the yearly publication of college magazine named Luminance.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Medium of instruction of our college is in one of the Indian Languages and particularly in Gujarati however we are not offering any online courses presently. We have also introduced a course named "A Study on Vivekananda " which focuses on our culture. Also our Principal and many staff members being actively associated with Bhartiya Vichar Manch (Pragna Pravah) our college has inculcated the high moral values of our rich and varied culture in the students and will continue to do the same with the

	help of social awareness programs like Samajik Samrasta, Samooh Lagna of inter castes and Spirituality programs. Also students take take online courses from the SWAYAM portal which can facilitate them in understanding the Indian Culture.
5. Focus on Outcome based education (OBE):	Outcome-Based Education (OBE) is assured by every department and syllabus of all subjects is designed with a specific outcome and is also very well defined
6. Distance education/online education:	The college can offer online education programs through Swayam and NPTEL portals. The college provides the external education programs in Arts faculty which may be extended to the science faculty. The college is also planning to start the evening PG courses in science faculty in future.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	We haven't exactly set up an Electoral Literacy Club but are working for the same in collaboration with the Collectorate, Bharuch & Government of Gujarat and have also won some recognition for that.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	We nominate a student as a Campus Ambassador for ELC and registration of new voters, issuing the new voter id cards and any update in the same. Also a faculty member works as a coordinator for the same purpose
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	We set up a kiosk at the entrance of the college for the voter registration of the students and thereby assist district election administration in conduct of polls. Also Street Plays are performed by the students to bring awareness among the different communities about voting as an innovative campaign
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in	Street Plays are performed as a part of voting awareness campaign by the students to bring awareness among the different communities about voting as an innovative campaign

electoral processes, etc.	
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	We set up a kiosk at the entrance of the college for the voter registration of the students and thereby assist district election administration in conduct of polls

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3052	2890	2732	2388	2241

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 73

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
48	49	48	50	52

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
58.41565	48.91185	75.29972	66.25566	50.7726785

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution strictly follows the curriculum framed by the Veer Narmad South Gujarat University, Surat, to which the Institution is affiliated. The University holds regular meetings and syllabus[1]designing workshops with the Heads of the Department who are members of the Board of Studies in their respective subjects. At the very onset of the academic year the Heads of the Departments hold meetings with the members of their respective departments. The syllabus is distributed among the faculty members. An Orientation Programme is organized for the new entrants on the campus. The thrust area of this programme is to disseminate the curriculum details to the learners. An Academic calendar is chalked out so as to facilitate the effective implementation of the curriculum. In order to further boost this, the Institution has an effective feedback mechanism, where in feedback is collected from the students. Due to unforeseen circumstances, if the teacher is unable to complete the syllabus within the stipulated time, there is provision for extra lectures. Also the Institution prepares an Academic Calendar at the beginning of every academic year. The Principal of the Institution and the Heads of the departments regularly monitor and keep track of the effective curriculum delivery. The Institution encourages its faculty members to attend and organize Seminars, Conferences and Workshops so as to keep themselves updated in their respective subjects. Lectures by scholars and eminent personalities are organized for optimal curriculum delivery. The Institution invites Visiting Faculties to effectively implement the smooth delivery of the curriculum. The faculty members are at liberty to make purchases of books, journals or other teaching-learning aids as they deem fit for their respective subject. Industrial tours, problem-solving exercises and project work ensure skill development in the relevant areas of study. Some of the departments of the Institution have developed Study Circles to enhance curriculum delivery.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 2

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2 *Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

Response: 8.09

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
199	285	174	262	156

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Response:

The Institution offers Environmental Studies as a Compulsory subject at the First and the Second

Semesters. Such a subject is able to inculcate awareness towards environmental issues and issues related to climate changes. The Institution organizes celebration of days such as Tree Plantation Day, No Plastic bags day and Campus Cleanliness Drive. The Institution is a Co-education Institute providing Higher Education to approximately 3000 students. Almost 70% of the students are girl students and a large number of these students come from the rural areas. The Institution understands full well the need to sensitize the students towards Gender discrimination. The Institution has set up various Cells and Committees to deal with this issue. There is the Prevention of Sexual Harassment Cell, the Anti-Ragging Committee, and Grievance Redressal Cell for the students and staff alike and the Discipline Committee which actively caters to the issues related to Gender. The entire campus is under CCTV surveillance to ensure a climate conducive to learning. The Institution frequently organizes programmes to sensitize the students towards issues related to Human rights. The Institution insists upon the use of ICT based teaching-learning methods

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 19.72

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 602

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 73.58

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
1218	1101	1169	1161	1208

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1600	1590	1590	1590	1590

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2 *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

Response: 75.48

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
770	665	749	629	746

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
943	943	943	943	943

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 63.58

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Experiential learning is a process in which the educators purposefully engage with students in direct experience in order to increase their knowledge and develop skills. This concept of experiential learning is embedded in our final year electronics students through the project work whereby they make the project model using latest technology such as Arduino, IoT etc which makes them aware about the skills of PCB designing, soldering the circuit components, software writing as well. Another instance of experiential

learning in our college is that of the final year Economics students who are taken on an industrial tour to a Dairy Cooperative of our District to make them learn through observation instead of reading about them. This industrial visit is a part of the certificate program organized in collaboration with 'Bharuch Jilla Sahkari Sangh' which makes the students of Economics aware about the Cooperative sector of the country which is one of the backbones of the economy of the country. Our faculties encourage the participative learning by being sensible to the students' problems and listening to them and making them feel comfortable in the class.

For the students of 21st century it is necessary to be well equipped with latest technologies in order to be empowered for employability. To suffice these the facultiesuse ICT- enabled classrooms withLCD projectors, Interactive Device-Eyeris Touch andWi-Fi connectivity forPowerPoint presentationsdeveloped by themselves. The laboratoriesare updated withsoftwares like Python, Matlab, Microsoft Office, the latest Excel utility etc. Other ICT tools that the college possesses are 30 Desktops, 2 Laptops, 6 Printers, 4Photocopiers, 2 Seminar Halls with state of the art facilities and 1 Seminar Hall is under construction, 2 Scanners, Online class rooms like Zoom, Google Meet, Google Classrooms, Microsoft Team etc and Digital Library Resources such as SOUL, SWAYAM etc. Online quizzes are conducted through Google Forms. Even Webinars are hosted by the college through the online platform like Zoom or Google meet. Ultimately we can say that the use of ICT transforms the teaching and learning processes (pedagogies) from being highly teacher-dominated to becoming student-centric and this transformation results in increased learning gains for students, creating and allowing the opportunities for learners. Further they are cost-efficient and eliminate the usage of paper. Alongside minimizing cost, they also save time during class lectures enabling swift and dynamic transmission of content.Thus we can say that the college uses Information and Communication Technology (ICT) enabled tools for effective teaching-learning of the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 66.76

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
74	74	74	74	74

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2 *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

Response: 60.32

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
29	30	31	29	30

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Institution undertakes the following measures to ensure that the stakeholders of the Institution are aware of the evaluation processes: Students: Information about the evaluation methods and the exam schedule is given in the Prospectus, Academic Calendar and Teaching Plan at the beginning of a session. The Institution organizes an Orientation Programme separately for the fresher's to the B.A. and B. Sc.

Programs where in minute details are provided to the students. The Prospectus of the Institution is uploaded on the Institutional website which is another source of learning about the evaluation process. Important notices and circulars received in this regard by the Institution are displayed on the Institutional notice board and also announced over the audio-system installed in all classrooms. If required the students are allowed to see their answer-books for the Internal examination and even re-assessed if demanded by them which makes them aware about the evaluation process. Faculty-members: The Principal holds regular meetings with the faculty-members where the evaluation process is discussed in details. There is also an Examination Reforms Committee which gives the suggestions to the Principal about the reforms if required or demanded by the students. There is a mechanism for the redressal of grievances with reference to the evaluation of the students both at the Institutional level and the University level. The college ensures that of zero grievances regarding internal examination. And even if so, the college tries using its mechanism. The grievance redressal cell ensures that student's grievance is solved efficiently in a transparent way in stipulated time. The college strictly follows the guidelines and rules issued by the affiliating university while conducting both internal and semester-end examinations.

Evaluation at the Institutional Level

Students are addressed individually regarding their performance for internal examinations of the college.

The answer scripts are shown to the students to let them see their drawbacks and mistakes and suggestions are given to improve their performance. Students are counseled by the faculty mentors, and remedial classes are conducted for students who have failed or scored poorly in the examinations. Retest for the Internal Assessment are sometimes conducted by the respective departments for Students who remain absent for internal exams due to genuine reason. The students are personally informed about this by the concerned faculty.

Evaluation at the University Level

There is a provision for Re-checking/Re-assessment of answer books for redressal of student's grievances regarding assessment. They are allowed to have re-checking/reassessment of their answer books in maximum 3 subjects within 15 days of the declaration of the result. The entire process is maintained transparent and time bound by the university.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 *Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

Response:

The Institution has clearly stated learning outcomes stated in vision and mission statement of the Institution enshrined in the prospectus, i.e., synchronizing tradition with modernity. By grooming girls and boys into confident, well equipped, culturally conscious, socially modern and globally competent person, the College translates learning outcomes into reality. The students and staff are made aware of these through the Prospectus and also on the Institutional website. The Orientation Programmes organized at the beginning of the course also enables to clearly state the learning outcomes. They are also displayed on the college website.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 *Attainment of POs and COs are evaluated.* **Explain with evidence in a maximum of 500 words**

Response:

Our Institute is affiliated to Veer Narmad South Gujarat University, Surat. We offer UG and PG programs and courses in Arts and Science. For these programs and courses, the institute follows curriculum designed by university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and notice board.

After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students and their passing percentage is improving progressively. Besides, students' progression to the higher studies that is from UG to PG seems to be increasing consistently. Also, the ratio of students' placement is also increasing. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. The teaching, learning and assessment strategies are structured to facilitate the achievement of the intended learning outcomes through: Facilitating in the creation of an academic atmosphere. Focusing on continuous evaluation of students through internal examination, assignments etc. making audio-visual aids multi-media projectors and e-resources available to the students and faculty-members. Providing well-equipped library and laboratories.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 83.07

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
839	770	801	676	687

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
995	893	979	821	854

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 10.08

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	10.08	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our college has a Innovation Club to make the students innovative and make them self earning. The college is also working on Student Start up Innovative Program, a Government of Gujarat initiative for nurturing a sense of entrepreneurship among students. Under this program if a student comes up with an innovative idea and if it is found viable by the higher authorities, the Government helps him get the required funding and helps him set up a small scale industry also.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 38

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	6	8	5	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.4

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	7	2	9	7

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

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3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.62

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
33	3	2	1	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Shramdan, Social interaction, Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, etc. The NCC unit of the college comes under 1Guj Compo (T) Regt.NCC, Kalabhavan Compound, Vadodara. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building and spirit of adventure. The NCC unit of the college also organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, save fuel save country program, Swachhta Abhiyan, National equality awareness.

Thus, such extensive extension activities have helped us bag the Best Campus Ambassador Award twice from The Collector, Bharuch for working on Voter Awareness Program run by Government of Gujarat. Even our college has adopted villages to work towards sensitizing the students to social issues for their holistic development.

This resulted in our college being selected by Mahatma Gandhi National Council of Rural Education under the Ministry of Education, Government of India for forming various committees to inculcate the practices of Mentoring, Social Responsibility, Swachhta and Care for Environment and Resources among the faculty, students and community.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Recognition received for various extension activities from Government and its recognised bodies are as under:

 Indian Red Cross Society and Thalassemia Prevention Programme Project Team for Counselling and sample collection of 234 Students for Thalassemia Screening

District Leprosy Office for taking part in huge number by the students in a rally organized for Fighting Leprosy and making it a history by District Leprosy Officer

Government Arts College Jhagadia for taking part in Bharuch District Level Garba Competition and securing 1st rank

Nehru Yuva Kendra for organizing Yuva Utsav: Yuva Samvad at 2047 Programme

Nehru Yuva Kendra for organizing Hindi Diwas Pakhwada Programme

Nehru Yuva Kendra for organizing of International Day of Yoga Programme

Nehru Yuva Kendra for organizing District Level Sports Meet Programme

Nehru Yuva Kendra for organizing National Science Day Programme

Nehru Yuva Kendra for organizing District Arts and Cultural Programme

Nehru Yuva Kendra for organizing of District Youth Convention Programme

Nehru Yuva Kendra for organizing of National Youth Week Programme

Nehru Yuva Kendra for organizing of International Dr. Shyamaprasad Mukherjee Birthday Programme

Nehru Yuva Kendra for organizing of International Day of Yoga and Dist. Youth Convention Programme

Apart from this we also received recognition from the NGO's like:

Inner Wheel Club of Bharuch for Thalassemia Check up camp

Sankalp Foundation Bharuch for spreading awareness about Organ , Eye and Body donation

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

Response: 110

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
21	14	29	21	25

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years*.

Response: 5

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Our college is keen on the quality of teaching, learning and research, and ensures it through adequate infrastructure and physical facilities

Classrooms and Seminar Halls

29 classrooms with ICT facilities

03seminar halls with ICT facilities

10 LCD projectors

02 LED TV cum Interactive Display

01 Multipurpose Hall (under Construction)

Green chalk boards in all the classrooms

Office rooms for Officials,

Laboratories

There are sixteen department labs.

Physics: UG Labs

Chemistry: UG Lab, PG Lab, and Research Lab

Electronics Lab

Biology Lab,

Psychology Lab

Computing Facilities

UGC Networking Resource Centre

English Language Lab

03+ 01wifi connections

Power Backup

01Generator with total capacity of 40 KVA power

25 KW Solar Generation Plant

Library

The College Library, with 5227sq. ft. area, has a collection of 51438 books and 37 journals and magazines. Apart from stack room, there are reference section, journal section, reading hall, internet and browsing centers, etc.

Others

A Reverse Osmosis (RO) Plant with a 3000 Ltr Per Day capacity Axis Bank

Facilities for Cultural and Sports activities, Yoga centre, Outdoor and Indoor games etc

The Institution has a well-equipped Sports Complex which includes

A 75 yard turf Cricket ground

A Basket Ball court

A Volley Ball and Badminton court

A well developed ground for athletics

A Carom, Chess and Table Tennis room

Gymnasium

The Institution has a Multi-gym with all modern equipments installed.

Auditorium

The Institution has a huge auditorium named Swami Shri Atulanandji Auditorium which is air-conditioned and has high[1]definition acoustic system installed. It has a seating capacity of 800.

Cultural activities

The Institution has an Amphi-theatre in front of the Main Building. It is used to organize the Annual

Function, Educational Fairs, Science Fairs and other cultural events.

The Institution has a well-equipped and beautifully designed auditorium where a large number of cultural activities are organized.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

Response: 78.8

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
38.49744	31.31666	54.17261	64.00546	48.1255985

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 *Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

Response:

The library is automated with integrated library management software SOUL 3.0 (Software for University

Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. OPAC (Online public access catalogue) service is also provided where the users can search the collection of books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books the library is having access to e resources of n list which is a part of e shodh sindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The Library is provided with Wifi facility. The library is optimally used by the faculty and students which is reflected in the library muster for visitors.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The institution has very large amount of it facilities and thus IT obliviously requires frequent & timely up gradation

Our college has 12 classrooms with ICT facilities.

There are 30 computers in our college.

There 03 WI-Fi & NAMO connection with 7 access points.

There are 03 copiers & 11 printers.

There is also an OMR Reader Software.

College has a website managed by professionals and College Management Software managed by NOVA Softwares.

We have 73 CCTV Cameras.

All This Facilities require very frequent and regular updating and maintenance and we have given AMC for all this Facilities.

The College spends annually Rs.456196 amount on these for frequent updating.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 101.73

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 99.99

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
58.41565	48.91185	75.27972	66.25566	50.7726785

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 53.32

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1344	1561	1388	1418	1382

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 37.13

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1179	906	1080	863	911

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 64.27

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
632	460	437	459	437

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
839	770	801	676	687

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2 *Percentage of students qualifying in state/national/ international level examinations during the last five years*

Response: 0.67

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	1	1	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one)

during the last five years

Response: 50

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
8	2	8	13	19

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 22.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
19	01	26	29	36

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

Response:

The College has an Alumni Association which however is not registered anywhere but is operative since long. However the Alumni Association contributes significantly to the development of the institution through various means such as Placement and Carrier Guidance Assistance, Campus Recruitments and Entrepreneurship Awareness.

Also, since it is not registered anywhere we do not have the custom of receiving any contribution from our Alumni.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Our college was established in 1955 and is managed by Shri S'ad Vidya Mandal, Bharuch beginning with Arts Faculty and then followed by the Science Faculty in 1958. Our college is a Grant-in-aid institute affiliated to Veer Narmad South Gujarat University, Surat, The college is UGC recognized under sections 2f and 12B. The Students of Arts and Science are admitted strictly on the basis of Computerized Merit list and the entire admission process is transparent and is governed by an Admission Committee. Our College links today's dreams to tomorrow's realities by providing quality education that is accessible and affordable.

The College vision focuses on student's success, teaching and learning excellence. As a leading partner in community development, our College contributes to the advancement of individual, Scientific, Industrial, Social, Economic and Cultural interests in the region. Our College, in partnership with industries and the community, demonstrates it's commitment to excellence by challenging students with a visionary, innovative curriculum in a positive learning environment. It enables each student to develop lifelong learning skills, values and enriched knowledge to become self-reliantand thereby positively contribute to community, democratic society and the world.

Our college promotes and practices decentralization in all academic and administrative activities. The effective leadership is visible in various institutional practices such as NEP implementation, decentralization and participative management and is very obvious from the different committees formed by the College.
Further, the Principal gives directives to the departmental heads to prepare the annual departmental budget. The HOD conducts a meeting with all the faculty members of the department and asks them to submit requirements along with relevant quotations, depending upon the need of the syllabus and current industry trends. For the acquisition of goods and services, including requisition preparation, funds approval, payments to suppliers, and follow-up inquiries, college practices decentralization by providing operational autonomy to the departments. The Principal consolidates requirements of all the departments in coordination with HOD and forwards it to the management for approval. The sanctioned budget from the management is received by the institute.

The Institute's quality policy is well conveyed from its vision and mission statements. Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process. Strategy to develop competences to serve the ever changing needs of the industry & society and strategy to empower the faculty,
staff and aspiring graduates with essential technical knowledge and skills: Applying the innovative teaching learning methods. Arranging industrial visits and guest lecture for students. Use of teaching aids such as LCDs. Introduction of online academic systems - Software to assess and regulate the academic process.

Strategy to strengthen collaboration

Forming MoUs with industries and other institutes. Faculties are being motivated to undertake consultancy works.

Strategy to inculcate social and ethical values

NSS cell organizes various social programs/ activities. Establishing community and ethical values among students and organizing awareness programs.

Also the college Career Guidance and Placement Unit (UDISHA) works strategically to improve Placement Activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

The Institute's quality policy is well conveyed from its vision and mission statements. Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process.

Strategy to develop competences to serve the ever changing needs of the industry & society and strategy to empower the faculty, staff and aspiring graduates with essential technical knowledge and skills: Applying the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars and Lab Demonstrations. Arranging industrial visits and guest lecture for students. Use of teaching aids such as LCDs, Multimedia Presentations, etc.

Introduction of online academic systems - Software to assess and regulate the academic process.

Strategy to strengthen collaboration with industry and other institutes:

Forming MoUs with industries and other institutes. Faculties are being motivated to undertake consultancy works

Strategy to inculcate social and ethical values:

NSS cell organizes various social programs/ activities. Establishing community and ethical values among students and organizing awareness programs on such issues through NSS such as Organ Donation, Blood Donation etc.

Strategy to improve Placement Activities: The college Career Guidance and Placement Unit(UDISHA)

works strategically to improve Placement Activities.

The institutional plan is effective and efficient and can be proclaimed as follows:
Administrative Setup:
Our college was established in 1955 by H.H. Swami Shri Atulanandji and has a hierarchical set up since the beginning, which monitors the policies of the institution and thereby ensures its vision and mission.
The overall structure of the college is classified as "Academics and Admin" which are headed by the Principal who effectively gives the leadership and guidance to the college and also ensures the strict compliance of the service rules (69A for teaching staff and 69B for non-teaching staff) set by the affiliating university.
The academic branch consists of all the teaching staff whereas Admin consists of the non-teaching staff. Their appointment and the promotion is controlled by the state government.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 *Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System for teaching-staff:
The College has an Annual Self Appraisal Report (ASAR) system as per 7th Pay UGC Regulation 18th July, 2018 for the teaching staff. Every academic year IQAC collects the API forms from all the faculty members. The performance of the concerned teacher is assessed by the Head of the department and the Principal on the basis of API/ ASAR and necessary action is taken for the improvement. The teacher's performance is assessed for Teaching, Learning, and Evaluation Related Activities, Professional Development, Cocurricular and Extension activities, Research and Academic Contributions.

Evaluation by students:
The College collects feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.
Students Suggestion Box:
It is another mechanism to collect information about the satisfaction students get from the services provided by the teaching and non-teaching staff of the college.

Our College has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:
Medical Allowance as per Government of Gujarat Norms, Maternity benefits as per Government of Gujarat Norms, Sick/Medical leave and Leave Travel Concession by Government of Gujarat

All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
Employees' Welfare Fund (Even after the sudden death of in-service employee)

Psychological counseling (MOU with a leading Psychologist of Bharuch)
24 hour power back-up (100%) through solar power plants/25 KW DG Set
Wi-Fi facility
Computing facility
Identity cards
Sports facilities
Registered Employees' Cooperative Credit Society

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years

Response: 2.43

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	3	1

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

Response: 0

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College is affiliated to Veer Narmad South Gujarat University, Surat and follows the rules and regulations laid down by the UGC, University and Govt. of Gujarat. The College receives funds from various funding agencies for academic and infrastructural growth. The College may mobilize funds through alumni donation, individuals, and self-financed courses etc.

Policy for funds:

Requirement from IQAC and all Departments are collected

Proposal of Budget

Resolution of the Budget in the Students' Council

The financial sources of the College are:

Grants received from RUSA and KCG

Salary grant is received from Government of Gujarat

Grants received from other funding agencies.

Examination grant is received from University

SEBC, SC, ST and Minority scholarship grants are received from Government of Gujarat.

Admission, tuition and other fees are collected by the College from students and other grants (Bank Interest, Fines, Breakage Charges, Common dues, a fee charged for issue of certificates)

Optimum utilization of financial resources:

Following system is implemented by the College for the optimal utilization of resources:

The College invites departmental budgets with their requirements and justifications.

The college office scrutinizes and prepares the annual budget.

After the central scrutiny the detailed budgetary plan is finalized.

Further it is put for the approval by the Managing Trust. After the approval of Management, the departments are given the nod for the purchase.

The utilization of the sanctioned budget is monitored by Principal and Management and is reflected in the annual audit report.

Institution conducts internal and external financial audits regularly.

The college conducts both internal and external financial audits regularly.

External Audit is conducted by the following agency:

Team of Higher education of Gujarat. This team of auditors comes occasionally to audit. It is constituted by the Higher Education Department of Gujarat Government.

Chartered Accountant of the Institute works as both internal and external auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college. The CA is appointed by the managing trust.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes byconstantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. And in line with this a robust feedback system has been developed in which all the stakeholders and in particular students feedback is emphasized upon by the college management. A complete feedback is taken from the students for the Course they are being taught, the faculty who is teaching and on the infrastructure of the college. This feedback is then analyzed and an action taken report is also prepared after rigorous discussions. Also the college is planning to introduce an online feedback from the next academic year and the feedback form will be made availabe on the college website which any student will be able to fill any time throughout the year.

Our college ensures the transparency in evaluation has made it customaryto show all the students their answer books.This enables students tosee their own answer scripts after the evaluation, discuss their answers with the teachers,and if they have committedany mistakes, know about them and find out the ways to rectify them.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed as follows:

An Academic Calender is prepared well in advanced and displayed on the college website.

An Orientation Program is done for all the new students every year where Students are apprised of the Time-Table, Programme structure, syllabi of the courses etc.

Evaluation of the teachers by students:

Student learning outcomes is monitored by analyzing their results, 75% compulsory attendance, semester system of exam for all courses, providing question bank to the students etc.

Effective internal exam and evaluation system review of co-curricular activities is also done by the Advisory Committee of the NSS

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

Response:

As such the institution has provided a spacious Common Room to the girl students with adequate seating facility. Besides the common room for the girls, there are separate wash room for boys and staff.

Also, the institution accords utmost priority to the safety and security of the students and ensures a fool proof vigilant system so that every student, especially girl students, will feel secured. In this regard initiatives have been taken to foster gender equality and gender sensitization programs, thereby to ensure safety of girl students. The institution installed CC (Close Circuit) cameras all around the campusfor a round the clock vigilance.The institution has different committees such as Anti – Ragging Committee, Students Grievance Committee and Discipline Committee. A special training of Self Defence is also organized sometimes in association with the NGOs for the girl students. The institution feels that the security of the students not only includes physical security, rather it includes emotional securityof the students too. In this regard, the institution is providing counseling to the students who are prone to depression and who have suicidal tendencies. The college has adopted 'Mentor – Mentee' system for confidence building among the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the

institution has diverse socio-cultural background, we do not have any intolerance towards cultural, regional, communal, socio economic and other diversities. With great fervour the national festivals and birth anniversaries of great Indian personalities like Swami Vivekanand, Mahatma Gandhi, Sardar Vallabhbhai Patel, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, are celebrated. The birth week of Swami Vivekanand, is celebrated asYouth Day every year by NSS. NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges.Our college also celebrates different days like Respect Day for elders, other days like Library Day, Cleanng Day etc are also celebrated by the elected students' council of the college.

Also, since our college was established by H.H. Swami Shri Atulanandji Maharaj in the memory of his Guruji H.H.Swami Shri Jayendrapuriji Maharaj (Our College is named after him) we pay reverance to this holy personalities on the eve of Gurupoornima and worship his idol which is at the very front of our college main entrance.

Also, our college takes all possible initiatives in organizing various events and programmes for moulding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country.As responsible citizens of the country the students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps. The students have taken up many cleanliness drives both inside the campus and nearby villages (Sahpura & Karjan) adopted by NSS considering it as a responsibility of every citizen.Swachh Bharat Abhiyan has also been an important initiative taken up by the college. The college also conducted a Voter awareness programme for sensitizing studentsabout their constitutional powers of voting.

Morever, the College celebrates the Independence Day & Republic Day. 'Samvidhan Divas' is celebrated on 26 th November. We have also established Legal Literacy Cell in collaboration with en expert from our sister Law College in the same campus. College celebrates 'Gita Jayanti Divas' every year to inculculate the human values which will ultimately make them Global and responsible Citizen of India.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE-I

Title of the practice: Instilling Social Responsibility Through Activities

Instilling social responsibility is one of the core objectives of our college. The college makes the students

aware of their obligation to the society, especially the weaker section. Practical knowledge of life is gained only when the students step out of the campus and into the society.

Objectives of the Practice

To fulfil the mission of the institution

To make every student a socially responsible citizen of the nation

To bring in a holistic development

To transform the valuable youth energy to serve the society

To help the downtrodden people

To help the government in implementing its development schemes

The Context:

Education is not just acquiring knowledge and obtaining degree but using the knowledge gained to the benefit of the mass. Instilling social responsibility in a student helps him to realize his potential and turn it to his own benefit and to the benefit of the society in which he lives. It helps to foster empathy in students and help them to balance self, society and environment.

The Practice

A number of programmes are organized by the College to cater to the interests of the students to hone their life skills.

The NSS unit of the College organizes an Annual Camp in a village within the vicinity of the Bharuch district wherein the volunteers are encouraged to perform activities related to social responsibility.

Students' force is used to help the society in natural calamities.

The NSS volunteers assist the city corporation in its developmental activities.

Evidence of Success

Almost all NSS volunteers, during the period of study, move out of the campus and serve the society.

Students are regularly involved in Blood Donation and Eye Donation Camps.

Students render first hand assistance to the people of Bharuch district whenever they are affected by flood. Food, dresses and medicines are donated.

Students are the active volunteers of Swachh Bharath Abhiyan, Unnath Bharat Abhiyan, Fit India Movement and Beti Bachao Beti Padhao Abhiyan. **Problems Encountered and Resources Required:**

Meeting the academic requirements when a student is involved in social activities was a challenge

Training the students as trainers was difficult

Raising funds for activities

BEST PRACTICE-II

Title of the Practice. Improving Teaching – Learning Process

Objectives of the Practice:

To ensure the completion of syllabus according to the academic planner of each department.

To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching

To improve pass percentage and enhance the number of ranks bagged by the college at the university level examinations

The Context

The syllabus coverage in some cases is being hurried and towards the end of the semester where information is being crammed at once. This sluggish coverage initially and hurried coverage later should be avoided giving enough time to student in comprehending the topics and assimilating the facts.

The teachers find it difficult to keep pace with the techno – savvy student learners. It has become essential for some of the teachers to adopt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling varieties of tools available for teaching – learning needs to bridged.

The Practice

Academic planner along with the calendar of events is uploaded on the website for information to students.

Informal feedback is obtained from students regarding the content delivery by different teachers. The faculty-members hold frequent informal meetings and cull out the information needed.

Frequent assignments, tests and evaluation are conducted to improve performance in the semester – end examinations

Four class rooms are made ICT ready and many departments have the necessary tools for handling the class room teaching with the help of ICT.

Some of the techno-savvy faculty-members train the others in the use of Power Point Presentations, browsing the internet for useful resources and sharing them with the students.

Evidence of Success

Some of the teachers have adopted modern pedagogic styles and ICT in their classes.

Appropriately paced and timely completion of syllabus

Increased attendance in the classes

Improvement in results.

Problems encountered and Resources required.

Development of animation-based power point presentations in teaching, particularly in science subjects, has been hindered due to the want of in – house technical expertise.

The demand for ICT resources is increasing and paucity of funds has been the biggest impediment which may dampen the spirit of technology adoption by teachers.

The demand for a speedy internet connection on the campus has also been responsible for hampering the teaching-learning process to a certain extent.

File Description	Document
Any other relevant information	[View Document](#)
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Defining our success as an institution requires us to carefully assess our students' short-term objectives relative to their long-term goals and to provide the right curricula, academic supports, and services to help them achieve these goals. At Shree Jayendrapuri Arts and Science College, this means supporting a diverse student population striving for a wide range of outcomes. Like many institutions, our College serves a mix of traditional and non-traditional learners from various academic backgrounds. The College measures its Academic achievements by establishing goals and expectations tied to our students' aspirations. We compare our outcomes to state and national standards, but we are never satisfied by merely meeting the acceptable mark. Instead, we aim to have a positive impact in our community and the wider society by producing graduates who exceed average expectations, both in their academic achievements and in what

they are able to accomplish after leaving the College. At our College, we focus on the entire student experience, assisting each individual on the journey from prospective student to graduate. We have developed a system to help students navigate their courses and make smart academic choices. We engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college offers several outreach activities to new students, including our new student orientation program. Our new entrants experience program offers organized events to engage new students as they transition to college. These offerings are part of a strategic approach to helping new students adjust to the post-secondary education experience by providing important information and managing expectations. To support current students, we have established a series of program progression benchmarks monitored through academic advising. Learning is dependent on the pedagogical approaches' teachers use in the classroom. Pedagogy refers to the "interactions between teachers, students, and the learning environment and the learning tasks." Effective pedagogy has led to academic achievement, social and emotional development, acquisition of technical skills, and a general ability to contribute to society.

Some of the pedagogy strategies include the following:

Strong grasp of pedagogical approaches specific to the subject matter and age of the learners (also called pedagogical content knowledge)

Appropriate use of whole class, small group, and pair work

Meaningful in corporation of teaching and learning materials in addition to the textbook

Frequent opportunities for students to answer and expand upon responses to questions

Varied lesson activities

Positive attitude towards students and belief in their capacity to learn.

We supplement our academic programs with extracurricular activities We strongly believe that every higher education institution should strive to produce graduates who have had opportunities for personal development and civic engagement, and who have grown from students into responsible and active citizens.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

1993 was a landmark year in which a new course of B.Sc. Electronics was introduced. Also a self finance division in B.A. was granted by Veer Narmad South University, Surat because of the huge rush of the aspiring students' consecutively for 7 years.

Our college was granted a huge amount of 2.0 crores by RUSA, an apex body of the Government of Gujarat.

Looking at the current scenario of New Education Policy even we can have academic tie ups with our sister institutes.

Our college can boast of running a vibrant Placement Cell "UDISHA" which is responsible for almost cent percent placement of the students aspiring for campus placement particularly of Science faculty.

Our sports achievements have been remarkable during the recent years. Students have won many accolades at National as well as State level and have even won cash prizes worth 5 lakh rupees. Even our kabaddi team was once invited to play practice match with the international teams in a gala event at Ahmedabad.

It is a more than decade old custom to publish the college magazine "Luminance".

Two Add-on courses are offered to the students to give them an edge in today's job market.

To preserve and nurture the bond with its alumni, our college maintains an active Alumnae Association.

The Biology department of our college recently did a novel Floristic Survey to understand the floral population in and around the huge college campus. They also went on an Educational tour to a nearby Agricultural College campus as per the syllabus requirement.

The college has implemented e-governance for the smooth functioning of its administrative and academic departments and has procured the college management software from Nova Softwares and has its own website.

Concluding Remarks :

In 68 years since its inception, the college has expanded its horizon, attaining many a milestone.

Our college was selected by Mahatma Gandhi National Council of Rural Education under the Ministry of Education, Government of India for forming various committees to inculcate the practices of Mentoring, Social Responsibility, Swachhta and Care for Environment and Resources among the faculty, students and community.

Our college has been winning the Vice Chancellor's trophy since long.

Our NCC students are trained to be of assistance to the country in any National Emergency such as Corona, Plague, and Floods etc.

The college is really proud of many of its alumnae, who have made a mark for themselves in various spheres of academics, journalism, politics, public services, business entrepreneurship, corporate and even film industry.

The college strives to fulfill its vision of imparting transformative education for the empowerment of young women and promotion of a more just and humane society.