Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**SHREE JAYENDRAPURI ARTS AND SCIENCE COLLEGE**
Name of the head of the Institution	**DR. NITINKUMAR MAGANLAL PATEL**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02642228812**
Mobile no.	**9428106650**
Registered Email	**jayendrapuricollege@yahoo.in**
Alternate Email	**pnitin61@gmail.com**
Address	**OLD NATIONAL HIGHWAY NO:8, COLLEGE CAMPUS,**
City/Town	**BHARUCH**
State/UT	**Gujarat**
Pincode	**392001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. AMIT YOGRAJ KAPOOR**
Phone no/Alternate Phone no.	**02642228812**
Mobile no.	**9824469846**
Registered Email	**mtkpr7@gmail.com**
Alternate Email	**amka_4707@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://jpcollege.net/LinkUpdate/80401.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://jpcollege.net/LinkUpdate/90410.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.38**	**2009**	**08-Mar-2009**	**07-Mar-2014**
2	**B**	**2.81**	**2016**	**17-Mar-2016**	**16-Mar-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**25-Jun-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

International Yoga Day	21-Jun-2016 1	400
Drug Awareness Week	23-Jun-2016 7	200
Eye Donation Camp	01-Jul-2016 1	150
Guru Purnima Celebration	19-Jul-2016 1	400
Traffic Awareness Programme	22-Aug-2016 1	250
Self Defense Training for Girls	01-Sep-2016 1	40
CV Writing & Interview Skills	10-Sep-2016 1	200
GK IQ Test	11-Sep-2016 1	200
Women Empowerment Programme	28-Dec-2016 1	150
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NMIECT	MHRD, New Delhi	2016 365	12640
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
1) Organized International Yoga Day Celebration
2) Organized Drug Awareness Programme
3) Organized an Eye Donation Camp
4) Organized Self defense Training Programme for Girls
5) Organized a Workshop on CV Writing and Interview Skills

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize skill development programmes for students	Honing soft skills of the students
To organize International Yoga Day	Health and wellness
To organize Gender Sensitization Programmes	Gender Sensitization
To organize Institutional Quality enhancement	Quality enhancement
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	A Management Information System or MIS is a central data repository capable of

not only gathering, organizing, and storing student data but also processing and analyzing it and generating various reports from it. This is MIS in a broader sense. Shree Jayendrapuri Arts and Science College, Bharuch has a welldesigned MIS for effective creation and storage of student data. The admission process is carried out online so as to reach a larger section of the aspirants seeking admission to the College. The College has been using Nova Software for the upkeep of the student's record which can be easily accessed as and when required. The S'ad Vidya Mandal Trust, that runs the College conducts meetings with the Principal on a monthly basis and eases out the smooth functioning of the College by providing valuable inputs and the muchneeded funding as and when required by the College.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We strictly adhere to deliver the syllabi of curriculum imposed on us by our affiliating university smoothly . Every department prepares its Teaching plans. Institute has to operationalize within the curricular framework provided by the University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Heads of the department have to distribute curriculum among the concerned department faculty-members, After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows varied teaching methodologies to deliver information among the student. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive , our faculty simplifies the implemented curriculum for the students so that they can easily comprehend. Our faculty tries to delve deep into the curriculum by assisting teaching-learning with activities such as seminars, project work , tutorials, assignments, group discussion industrial tour etc. This helps students get practical knowledge of their respective subjects. At the post-graduation level the students take up research projects on the basis of which they are evaluated. The students are also encouraged to make use of e-resources such as DVDs, journals and magazines to enhance their knowledge. To cope up with advanced knowledge we have establish ICT hub with the help of this we tries to provide the current knowledge in respective subject by the concern faculty. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill

Introduction				ability/entreprene urship	Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Industrial Tour	32
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Yes, the Institution does have a well-designed mechanism to receive feedback from the students and the other stakeholders regarding the curriculum. Students: The Institution makes use of a Questionnaire to receive feedback from the students. The Questionnaire caters to curriculum evaluation, Institution evaluation and Teacher evaluation. Feedback is also received from students through the Suggestion box placed just outside the Principal's chamber. The

Suggestion box is opened every fortnight and valuable suggestion or recommendations are always taken into consideration. Many a times feedback is received from the students by word of mouth during informal interactions with them. Parents: The Institution organizes a meeting of the Parents' Teachers' Association annually wherein the Parents share their views with regards to the curriculum. Employers: All colleges on our campus are managed by S'ad Vidya Mandal Trust. The Principals of these colleges hold a meeting with the office-bearers of the Management Trust every Saturday. The Institution thus receives the feedback from the employers. The Principal of the Institution conveys the curriculum-based feedback to the faculty-members through staff meetings. Academic Peers: The Institution holds regular programmes wherein academic experts share their expertise and enhance the vision of the Institution regarding curriculum enrichment. Community: The IQAC of the Institution has members who are eminent personalities of the area. They represent the various communities in the meetings of the IQAC.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Chemistry	80	76	68
MA	Gujarati, Hindi, Psychology, Sanskrit	240	295	282
BSc	Chemistry, Electronics & Mathematics	1300	2442	1192
BA	Economics, English, Gujarati, Hindi, Psychology & Sanskrit	1560	1323	1116
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2308	350	42	Nill	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

Resources)					
42	30	6	4	Nill	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution provides all possible support and guidance to the students. The details are provided herewith: Academic support: Organizing an Orientation Programme for the new entrants at the B. A. and B. Sc. programmes so as to help them understand their course. Formation of Study circles to groom the students academically. Student Support Library for students from the weaker sections of the society. Conducting remedial classes for weaker students before and after the College hours. Providing career related guidance to students in the final semester. Additional examination facility for students unable to take the internal examination due to illness. Personal and psycho-social support: The faculty-members provide every possible personal and psychological support to the students. Some of the faculty-members even pay the fees for the needy students. The Institution has a well-defined student support system. There is a provision for scholarships, fee waivers, travelling concessions to the deserving students. The Sexual Harassment Prevention Cell, Career Counseling Cell and the Students' Redressal Cell lend a helping hand to the students so that they can cope better with the demands and pressures of increasingly competitive surroundings. Guidance services: The faculty-members provide the students with counseling /mentoring/ advice to participate in sports and cultural and co-curricular activities. Training students for the UPSC/GPSC examinations. UDISHA – The Campus Placement Cell of the Institution makes consistent efforts to invite well-known business houses, banks, and industries to conduct campus recruitment programmes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2658	42	1:63

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	42	15	Nill	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NA	Nill	NA

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Nill	4	27/04/2017	29/05/2017
MA	Nill	4	27/04/2017	17/05/2017
BSc	Nill	6	27/04/2017	15/06/2017

BA	Nill	6	27/04/2017	12/05/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of the Semester System, it becomes important to initiate methods for Continuous Internal Evaluation. Besides the Internal Evaluation Examination, our College conducts Class Tests, Oral Presentation and Quizzes. The students of the Post-Graduation have to write down independent Term Research Papers and are also supposed to take the Viva Voce mode of evaluation. The Post-Graduate students of Science are taken for Industrial Tours so as to evaluate their use of knowledge in real life situations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is prepared at the beginning of every academic year by the affiliating University which is provided to all the Colleges. Accordingly, our College prepares an Annual Academic Calendar before the commencement of the academic term. Teachers as well as Departments have to prepare Teaching Plans at the beginning of the academic year. Right from the organization of the teaching schedule to the organization of the Internal Evaluation examination and even Additional Internal Examination, the college strictly adheres to the Academic Calendar. The Academic Calendar also caters to the timely conduct of the co-curricular and extension activities including the activities of the NCC, NSS and Sports activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<div align="center">http://jpcollege.net/LinkUpdate/70391.pdf</div>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	MSc	Chemistry	79	75	94.93
0	MA	Gujarati, Hindi, Psychology & Sanskrit	289	252	87.19
0	BSc	Chemistry, Electronics & Mathematics	387	276	71.32
0	BA	Economics, English, Gujarati, Hindi, Psychology & Sanskrit	287	256	89.19
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://jpcollege.net/LinkUpdate/70399.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
The Role of API	IQAC	16/09/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	2	4.23

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1

Hindi	2
Gujarati	3
English	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	NA	Nill

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	NA

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	Nill	7	10	Nill
Presented papers	4	3	Nill	Nill
Attended/Seminars/Workshops	Nill	13	2	Nill

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Writing CV and Interview Skills	Jaycees Club, Bharuch	6	200
Self-defense Training for Girls	Sexual Harassment Prevention Cell	6	40
Swami Vivekananda Positive Thinking and Counseling Centre established	IQAC	10	70
Tree Plantation	NSS Wing and Rotary Club, Bharuch	6	100

Guru Purnima Celebrations	Institution	20	400
Career Counseling	SPIPA, Bharuch Employment Exchange, Bharuch	4	400
Eye Donation Camp	Narayan Hospital, Bharuch	5	150
Drug Awareness Week	NSS Unit, Institution	10	400
Drug Awareness Seminar	SOG, Narcotics Department, Bharuch	6	400

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nill

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Knowledge Enhancement	Gujarati Adhyapak Sangh, Gujarat	Lecture Series for Students	7	200
Knowledge Enhancement	Collector Office, Bharuch	Competitive exams coaching	7	400
Knowledge Enhancement	Vikas Vartul, Bhavnagar	GK IQ Test	6	196
Gender Issues	Sexual Harassment Prevention Cell	Self defense Training for Girls	6	40
Swasth Bharat	NSS Unit	Drug Awareness Week	5	400
Swasth Bharat	NSS NCC	Yoga Training Week	32	400

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0

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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11750000	18111738

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	3.1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32163	2175064	650	139560	32813	2314624

	15830	941240	180	29972	16010	971212
Reference Books						
Journals	16	11885	Nill	Nill	16	11885
CD & Video	372	13916	Nill	Nill	372	13916
Weeding (hard & soft)	15	5492	Nill	Nill	15	5492

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	**NA**	**NA**	**Nill**

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	0	0	6	0	9	10	10	1
Added	2	0	0	0	0	2	1	0	0
Total	28	0	0	6	0	11	11	10	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	[NA](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2000000	2792515	500000	537014

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee

assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. To maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college ? There is Stock Maintenance Committee in every department, who maintains the stock register by physically verifying the items round the year. ? Department wise annual stock verification is done by concerned Head of the Department. ? Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convenor. ? Overall development of campus is done by Campus Discipline and Cleanliness Committee of the college. ? Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute Fourth Class Employees. ? College campus maintenance is monitored through regular inspection. ? Upkeep all facilities and cleanliness of environment in men's and women's hostel is maintained through Hostel monitoring committee. ? Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. Updating of software is done by administrative staff. ? Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. ? Regular maintenance of the water cooler and water purifier is done by outsourcing agent. ? The maintenance of the reading room and stock verification of library books is done regularly by library staff.

http://jpcollege.net/LinkUpdate/70400.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students' Aid Fund	35	45400
Financial Support from Other Sources			
a) National	SC/ST/OBC/Minority	1325	7301610
b)International	NA	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Life Skills enhancement	20/08/2016	70	Institution
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed

2016	Coaching for the UPSC/GPSC examination	20	400	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
4	324	33	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	2308	B.A./B.Sc.	Economics, English, Gujarati, Hindi, Psychology, Sanskrit, Chemistry, Maths, Electronics	Respective Departments at Universities or PG Centers	PG programmes in the respective subjects

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Divas Celebration	Institutional	40
Debate Competition	Institutional	11
Traffic Awareness Programme	Institutional	250

Kargil Victory Day	Institutional	150
Drug Awareness Programme	Institutional	200
Handball Tournament	University	8
Boxing Tournament	University	1
Cross-country Running Competition	University	2
Yoga Day Celebration	International	250
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Students' Council is a very active union which works for the mutual benefit of the students in particular and for the overall betterment of the college in general. The students' council has a set agenda of different activities to be performed and programmes to be organized within the college campus and outside the college campus. The activities pursued by the Jayendrapuri Arts and Science College Students' Council during the academic year2016-17 are summarized below: Celebration of International Yoga Day on 21-06-2016 Celebration of Guru Purnima on 19-07-2016 Celebration of Teacher's Day on 05-09-2016 Organization of International Youth Day on 12-01-2017 Organization of Rang Tarang- Annual Fest on 23-02-2017. Organization of College Prize Distribution Ceremony on 25-03-2017.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. All the Head of the Departments are inducted to the Board of Studies in their respective subjects at the University. Two of the faculty-members are part of the Academic Council of the affiliating University. The Board of Studies provides a platform to discuss various matters relating to academic interest of the college which forms the academic policies to be followed implemented. 2. The College constitutes different committees for academic co-ordination. It comprises members from the Management, Teachers, Office Staff, Library Staff Students. The purpose of this kind of decentralization is to ensure the practice of participative management in its fullest sense.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College implements the curriculum designed by the Board of Studies of the affiliating University. As many as 10 faculty-members of the College are members of the Board of Studies in their respective subjects. After reviewing the local industrial demands, the members recommend the necessary amendments to be introduced in the curriculum. The curriculum is thus designed and developed in such a manner as to equip the learner with all the needed skills.
Teaching and Learning	The teacher teaching at the College is the heart and soul of the College, It is therefore very important to caterto the teacher quality improvement. The IQAC of the College always motivates the faculty-members to be updated in their respective subjects. Hence the faculty-members actively participate in Seminars/Conferences/ Symposia/Workshops and acquaint themselves with the latest trends in their respective subjects. Some of the faculty-members are also Supervising Guides to students pursuing their MPhil and PhD programmes.
Examination and Evaluation	The Semester-end examinations are conducted by the affiliating University. The College conducts the Internal Evaluation Examination semester-wise. The mode of examination is an admixture of theory examination, practical examination, assignments, term research papers and Viva Voce modes. Besides theses modes some of the departments also conduct class tests,

	quizzes and presentations by the students.
Research and Development	The Semester-end examinations are conducted by the affiliating University. The College conducts the Internal Evaluation Examination semester-wise. The mode of examination is an admixture of theory examination, practical examination, assignments, term research papers and Viva Voce modes. Besides theses modes some of the departments also conduct class tests, quizzes and presentations by the students.
Library, ICT and Physical Infrastructure / Instrumentation	The College has a well-equipped library catering to a horde of subjects. Besides text books and reference books, the Institutional library has subscribed to a number of journals and magazines for the benefit of the faculty-members and the students. The library even has a collection of CDs and DVDs on a number of subjects. As many as four classrooms and two Seminar rooms of the College are equipped with Multimedia projectors, screens, e-podiums etc. The College has well-lighted and well ventilated classrooms and well-equipped laboratories. The Laboratories are equipped with the latest instruments in the benefit of the students.
Human Resource Management	A well-established HR team manages Human Resource of the College. It is responsible for the attraction, selection, training, assessment, and rewarding of employees, while also overseeing organizational leadership and culture and ensuring compliance with employment and labor laws.
Industry Interaction / Collaboration	The College integrates Industry Interaction for all courses. The College conducts Field visits, industrial visits at state, national and international levels. Collaboration with industries and other noted institutions are made to organize seminars, workshops and value-added courses. The thrust area of the College is to enhance the employability of the students.
Admission of Students	The Admission process of the College is carried out online. In order to maintain transparency in the entire process the College releases merit

	lists strictly adhering to the percentage of students belonging to the different categories decided by the Department of Higher Education, Government of Gujarat.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College prepares an Academic Calendar with a view to plan the teaching process. Every department prepares a Teaching Plan which is strictly adhered to. The IQAC of the College always strives to equip the teaching and the non-teaching members for the smooth conduct of the Institution. The teaching as well as the non-teaching members is motivated to attend training programmes and workshops wherein they can hone their skills for the development of the College.
Administration	Online registration by students during admissions has helped the College create an accessible student database. The system also helps save time and the whole process reduces paper usage. In order to usher in improvements in administration, feedbacks and suggestions are collected from the various stakeholders at regular intervals
Finance and Accounts	The College maintains the much-needed sanctity in its finance and accounts. Internal and external audits are conducted on a regular basis. The accounts are further counter-assessed by the Trust that runs the College.
Student Admission and Support	With a view to ease the admission process, along with the admission forms, the College also uploads the necessary instructions to be kept in mind while filling up the forms. The College provides a Helpline number wherein the members of the Admission Committee are able to provide the required information. The College also has a Help desk wherein the students can come personally and contact for queries.
Examination	The most important part of the entire educational journey of a student is examination. The College conducts the Internal Evaluation Examination which evaluates a student on the basis of various parameters such as theory,

	practicals, Viva Voce/ Presentation/ Projects/Quizzes/Assignments etc. The College has a provision for Additional Internal Examination especially for those students who cannot take the regular Internal Examination due to medical emergency.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NA	NA	NA	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	International Yoga Day	International Yoga Day	21/06/2016	21/06/2016	40	4
2016	Drug Awareness Week	Drug Awareness Week	23/06/2016	27/06/2016	38	3
2016	IQAC Seminar	IQAC Seminar	16/09/2016	16/09/2016	72	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology and Innovation in English	1	08/08/2016	14/08/2016	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
42	40	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Co-operative Credit Society, Festival advance, Sports facility	College Co-operative Credit Society, Festival advance, Sports facility	Scholarships (Students' Aid Fund), Student Support Library, Sports Gear

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The IQAC of the College has constituted various committees in order to render the smooth functioning of the academic, administrative and financial activities. The College conducts both internal as well as external financial audits. The audits are conducted in accordance with the auditing standards accepted in India. The audit is an annual affair in the College. The audit report consists of Balance Sheet, General Fund, Income and Expenditure and Receipt and Payment account.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA, Gujarat	No	NA
Administrative	Yes	AAA, Gujarat	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conducting regular meetings of PTA 2. Feedback Mechanism from PTA 3.Involvement of PTA in Annual Prize Distribution Ceremony

6.5.3 – Development programmes for support staff (at least three)

Updating support staff through training programmes Welfare schemes for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Effective implementation of Student Mentoring Insistence on the use of ICT tools in teaching To implement student/faculty exchange programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

	d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Yoga Day	21/06/2016	21/06/2016	21/06/2016	400
2016	Drug Awareness Programme	23/06/2016	23/06/2016	27/06/2016	200
2016	Eye Donation Camp	01/07/2016	01/07/2016	01/07/2016	150
2016	Guru Purnima Celebration	19/08/2016	19/08/2016	19/08/2016	400
2016	Traffic Awareness Programme	22/08/2016	22/08/2016	22/08/2016	250
2016	Self-Defense Training for Girls	01/09/2016	01/09/2016	02/09/2016	40
2016	CV Writing and Interview Skills	10/09/2016	10/09/2016	10/09/2016	200
2016	GK IQ Test	11/09/2016	11/09/2016	11/09/2016	200
2016	Women Empowerment Programme	28/12/2016	28/12/2016	28/12/2016	150

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defense Training for Girls	01/09/2017	02/09/2017	40	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Institution has solar panels for producing sustainable alternate energy which exhibits the environmental consciousness as well as saves upon the electricity bill.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	07/12/2016	1	Mega Job Fair	Placement	139

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	15/06/2016	The student handbook includes College policies and procedures, General guidelines, syllabus, examination, list of holidays, list of committees, locations and purposes of administrative offices, and other helpful details. All students and their parents/guardians should review the student handbook carefully as its contents are binding on all students of the College.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2016	21/06/2016	400
Guru Purnima Celebration	19/07/2016	19/07/2016	400
Kargil Vijay Divas	26/07/2016	26/07/2016	150
Mind Power Workshop	11/09/2016	11/09/2016	75
Blood Donation Camp	13/09/2016	13/09/2016	31
Seminar on The Role of API	16/09/2016	16/09/2016	72

Gandhi Jayanthi	02/10/2016	02/10/2016	40
International Youth Day	12/01/2017	12/01/2017	150
		View File	

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Zero tolerance to plastics 2. Rain-water harvesting 3. Tree Plantation Drive 4. Cleanliness Drive 5. Installation of Solar Panels

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institutions BEST PRACTICE- I 1. Title of the practice: Remedial Booster classes 2. The context: It is a general phenomenon that every population has a mix of achievers and under achievers as per their capability. The Department of Chemistry of our institution has designed a mechanism to identify the under achievers and potential achievers. The identified under achievers and the students who missed their regular classes due to some compulsive reasons, like participation in games, activities and adverse health conditions, are subjected to remedial classes. Similarly, the identified potential achievers are supported through booster classes. 3. Objectives of the practice: This programme is designed to achieve the following objectives: ? To compensate the study loss due to various reasons. ? To improve the academic achievement of the students. ? To promote self-learning among students. ? To motivate the students for excellence in their academics and co-academics. ? To provide conducive competitive environment. 4. The Practice: The class mentors identify under achievers and potential achievers amongst the students based on the classroom interaction, performance in mid-semester and end semester evaluations from their respective classes. We have a large number of sports wing students, who have to attend national camps for their preparation and participation at the cost of their regular studies. Remedial classes are organized in every semester to compensate the study loss of all such students. During these classes, the subject teachers organize special sessions in the form of supervised study and assignments. The identified potential achievers are subjected to booster classes. In these classes special learning material, in the form of e-resources, reference books and journals, is provided. They are also encouraged for peer learning through group discussions and projects. 5. Obstacles faced if any and strategies adopted to overcome them: Readiness of faculty to take up additional responsibilities and extra work load. Once the practice was started, the good rapport with students leads to the intrinsic motivation of the faculty. 6. Evidence of Success: University results of such students improved drastically BEST PRACTICES- II Title of the Practice: Generating Environmental awareness through student motivation Goal: To develop a responsible and environmentally conscious approach in our students Context: Environmental consciousness is the need of the hour given the approaching dangers of climate change and environmental degradation. Scientists, the world over are working day and night to find out possible methods to fight their menace. We as academicians and parts of the society are also responsible for generation of environmental awareness among our students who are the torch-bearers of tomorrow, the institution has taken up the issue seriously and devised certain practices for environmental protection and awareness. The Practice: Following practices are duly performed for the purpose 1. Students and staff have been instructed to switch off the lights and fans when the class-room is not in use. 2. All high wattage bulbs of the college have been replaced by CFLs and LED lights to reduce power consumption. 3. All equipments used are energy efficient with high star value 4. Solar Panels and lights have been ordered to make use of renewable energy 5. Garden based like twigs, leaves and

flowers etc are composted and not burnt. 6. Toxic wastes like laboratory chemicals are not mixed with normal wastes. 7. Use of polyethene has been minimized. 8. Potted plants have been placed in the corridors to increase green cover. 9. On line and soft copies of documents are used more and more to reduce the use of papers. 10. Old paper waste is recycled and not burnt. 11. Tree plantation drives are conducted each year to increase the green cover of the College. 12. Environmental awareness lectures, programmes and activities are regularly organized by different departments of the college. Evidence of Success: A success is evident from the following results: - 1. Reduced electricity bills 2. Increased green cover of the college 3. Income generated from selling of waste material like paper and old equipment for recycling. 4. Improvement in over-all ambience and environment of the college. Problems encountered and resources required: Following problems were encounter initially during the practice: - 1. Apathy of staff and students towards electricity conservation. 2. Unwilling approach of the office staff to switch over from paper to electronic mode of working. 3. Scarcity of expertise in handling computer operations. ---------- X ----------

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://jpcollege.net/LinkUpdate/90412.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Defining our success as an institution requires us to carefully assess our students' short-term objectives relative to their long-term goals and to provide the right curricula, academic supports, and services to help them achieve these goals. At Shree Jayendrapuri Arts and Science College, this means supporting a diverse student population striving for a wide range of outcomes. Like many institutions, our College serves a mix of traditional and non traditional learners from various academic backgrounds. The College measures its Academic achievements by establishing goals and expectations tied to our students' aspirations. We compare our outcomes to state and national standards, but we are never satisfied by merely meeting the acceptable mark. Instead, we aim to have a positive impact in our community and the wider society by producing graduates who exceed average expectations, both in their academic achievements and in what they are able to accomplish after leaving the College. At our College, we focus on the entire student experience, assisting each individual on the journey from prospective student to graduate. We have developed a system to help students navigate their courses and make smart academic choices. We engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college offers several outreach activities to new students, including our new student orientation program. Our new entrants experience program offers organized events to engage new students as they transition to college. These offerings are part of a strategic approach to helping new students adjust to the post-secondary education experience by providing important information and managing expectations. To support current students, we have established a series of program progression benchmarks monitored through academic advising. Learning is dependent on the pedagogical approaches' teachers use in the classroom. Pedagogy refers to the "interactions between teachers, students, and the learning environment and the learning tasks." Effective pedagogy has led to academic achievement, social and emotional development, acquisition of technical skills, and a general ability to contribute to society. Some of the pedagogy strategies include the following: ? strong grasp of pedagogical

approaches specific to the subject matter and age of the learners (also called pedagogical content knowledge) ? appropriate use of whole class, small group, and pair work ? meaningful in corporation of teaching and learning materials in addition to the textbook ? frequent opportunities for students to answer and expand upon responses to questions ? varied lesson activities and ? a positive attitude towards students and belief in their capacity to learn. We supplement our academic programs with extracurricular activities We strongly believe that every higher education institution should strive to produce graduates who have had opportunities for personal development and civic engagement, and who have grown from students into responsible and active citizens.

Provide the weblink of the institution
http://jpcollege.net/LinkUpdate/90413.pdf

8.Future Plans of Actions for Next Academic Year

Extension of College infrastructure (increase in the number of classrooms): Looking at the increasing demand ratio of admissions in the College, the Institution plans to increase the number of classrooms by constructing the second floor of the Institutional building. Improvement in ICT enabled infrastructure: In order to cope up with the global standards of teaching-learning, we plan to bring about an improvement in ICT enabled classrooms and Seminar Halls. Research Publications: We plan to motivate our faculty-members in indulge in research activities and try to get their research papers published in reputed journals and magazines especially the journals of the UGC Care list of those having high impact factor or h-index.