



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHREE JAYENDRAPURI ARTS AND SCIENCE COLLEGE
Name of the head of the Institution	DR. NITINKUMAR MAGANLAL PATEL
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02642228812
Mobile no.	9428106650
Registered Email	jayendrapuricollege@yahoo.in
Alternate Email	pnitin61@gmail.com
Address	OLD NATIONAL HIGHWAY NO. 8, COLLEGE CAMPUS
City/Town	BHARUCH
State/UT	Gujarat
Pincode	392001

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	PRO.A .Y. KAPOOR
Phone no/Alternate Phone no.	02642228812
Mobile no.	9824469846
Registered Email	mtkpr7@gmail.com
Alternate Email	amka_4707@yahoo.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://jpcollege.net/LinkUpdate/90414.pdf">http://jpcollege.net/LinkUpdate/90414.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://jpcollege.net/LinkUpdate/90415.pdf">http://jpcollege.net/LinkUpdate/90415.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.38	2009	08-Mar-2009	07-Mar-2014
2	B	2.81	2016	17-Mar-2016	16-Mar-2021

<b>6. Date of Establishment of IQAC</b>	25-Jun-2009
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Book launch of Gujarati poet Dhantejvi	04-Jan-2018 1	150
Voters Awareness Day	28-Nov-2017 1	150
World Suicide Prevention Day	15-Sep-2017 1	250
Flood Relief Fund Collection	05-Aug-2017 1	800
Establishment of Study Circle in Hindi	15-Jul-2017 1	40
Drama Yug Purush based on the life of Mahatma Gandhi	11-Jul-2017 1	700
Guru Purnima Celebration	08-Jul-2017 1	350
116th Birth Anniversary of Shyamaprasad Mukherjee	06-Jul-2017 1	250
Drug Awareness Programme	28-Jun-2017 1	250
Workshop on Occupational Training and Health	02-May-2017 1	600
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Saptadhara	KCG, Gandhinagar	2017 365	60000
Institution	UDISHA	KCG, Gandhinagar	2017 365	5000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Organized a Workshop on Occupational Training and Health 2. Celebration of 116th Birth Anniversary of Shyamaprasad Mukherjee 3. Organized a Blood Donation Camp 4. Conducted a campaign for Flood Relief Fund Collection 5. Organized World Suicide Prevention Day

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organize meaningful cocurricular activities	Were able to organize several cocurricular activities
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	27-Jan-2018
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	A Management Information System or MIS is a central data repository capable of not only gathering, organizing, and storing student data but also processing and analysing it and generating various reports from it. This is MIS in a broader sense. Shree Jayendrapuri Arts and Science College, Bharuch has a welldesigned MIS for effective creation and storage of student data. The admission process is
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carried out online so as to reach a larger section of the aspirants seeking admission to the College. The College has been using Nova Software for the upkeep of the student's record which can be easily accessed as and when required. The S'ad Vidya Mandal Trust, that runs the College conducts meetings with the Principal on a monthly basis and eases out the smooth functioning of the College by providing valuable inputs and the much needed funding as and when required by the College.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We strictly adhere to deliver the syllabi of curriculum imposed on us by our affiliating university smoothly. Every department prepares its Teaching plans. Institute has to operationalize within the curricular framework provided by the University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Heads of the department have to distribute curriculum among the concerned department faculty-members, After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows varied teaching methodologies to deliver information among the student. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive, our faculty simplifies the implemented curriculum for the students so that they can easily comprehend.

Our faculty tries to delve deep into the curriculum by assisting teaching learning with activities such as seminars, project work, tutorials, assignments, group discussion industrial tour etc. This helps students get practical knowledge of their respective subjects. At the post-graduation level the students take up research projects on the basis of which they are evaluated. The students are also encouraged to make use of e-resources such as DVDs, journals and magazines to enhance their knowledge. To cope up with advanced knowledge we have establish ICT hub with the help of this we tries to provide the current knowledge in respective subject by the concern faculty. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nil	NA	Nil
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Industrial Tour	32
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Yes, the Institution does have a well-designed mechanism to receive feedback from the students and the other stakeholders regarding the curriculum.</p> <p>Students: The Institution makes use of a Questionnaire to receive feedback from the students. The Questionnaire caters to curriculum evaluation, Institution evaluation and Teacher evaluation. Feedback is also received from students through the Suggestion box placed just outside the Principal's chamber. The Suggestion box is opened every fortnight and valuable suggestion or recommendations are always taken into consideration. Many a times feedback is received from the students by word of mouth during informal interactions with them.</p> <p>Parents: The Institution organizes a meeting of the Parents' Teachers' Association annually wherein the Parents share their views with regards to the curriculum.</p> <p>Employers: All colleges on our campus are managed by S'ad Vidya Mandal Trust. The Principals of these colleges hold a meeting with the office bearers of the Management Trust every Saturday. The Institution thus</p>

receives the feedback from the employers. The Principal of the Institution conveys the curriculum-based feedback to the faculty-members through staff meetings. Academic Peers: The Institution holds regular programmes wherein academic experts share their expertise and enhance the vision of the Institution regarding curriculum enrichment. Community: The IQAC of the Institution has members who are eminent personalities of the area. They represent the various communities in the meetings of the IQAC.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Chemistry	80	81	77
MA	Gujarati, Hindi, Psychology, Sanskrit	240	275	263
BSc	Chemistry, Electronics & Mathematics	1300	2689	1102
BA	Economics, English, Gujarati, Hindi, Psychology & Sanskrit	1560	1497	1137

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	42	2735	42	Nil	30

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
42	30	8	4	Nil	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution provides all possible support and guidance to the students. The details are provided herewith:

Academic support: Organizing an Orientation Programme for the new entrants at the B. A. and B. Sc. programmes so as to help them understand their course. Formation of Study circles to groom the students academically. Student Support Library for students from the weaker sections of the society. Conducting remedial classes for weaker students before and after the College hours. Providing career related guidance to students in the final semester. Additional examination facility for students unable to take the internal examination due to illness. Personal and psycho-social support: The faculty-members provide every possible personal and psychological support to the students. Some of the faculty-members even pay the fees for the needy students. The Institution has a well-defined student support system. There is a provision for scholarships, fee waivers, travelling concessions to the deserving students. The Sexual Harassment Prevention Cell, Career Counseling Cell and the Students' Redressal Cell lend a helping hand to the students so that they can cope better with the demands and pressures of increasingly competitive surroundings. Guidance services: The faculty-members provide the students with counseling /mentoring/ advice to participate in sports and cultural and co-curricular activities. Training students for the UPSC/GPSC examinations. UDISHA – The Campus Placement Cell of the Institution makes consistent efforts to invite well-known business houses, banks, and industries to conduct campus recruitment programmes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2735	42	1:65

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	Nil	14	Nil	4

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. V.V. Thakkar	Associate Professor	Honorary D.Litt from University of South America
2017	Dr. V. V. Thakkar	Associate Professor	Best Researcher Award from Shri M.D. Mehta Education Trust, Jamnagar

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Nil	4	26/04/2018	30/05/2018
MA	Nil	4	26/04/2018	17/05/2018
BSc	Nil	6	26/04/2018	13/06/2018
BA	Nil	6	26/04/2018	10/05/2018



[View File](#)

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of the Semester System, it becomes important to initiate methods for Continuous Internal Evaluation. Besides the Internal Evaluation Examination, our College conducts Class Tests, Oral Presentation and Quizzes. The students of the Post-Graduation have to write down independent Term Research Papers and are also supposed to take the Viva Voce mode of evaluation. The Post-Graduate students of Science are taken for Industrial Tours so as to evaluate their use of knowledge in real life situations.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is prepared at the beginning of every academic year by the affiliating University which is provided to all the Colleges. Accordingly, our College prepares an Annual Academic Calendar before the commencement of the academic term. Teachers as well as Departments have to prepare Teaching Plans at the beginning of the academic year. Right from the organization of the teaching schedule to the organization of the Internal Evaluation examination and even Additional Internal Examination, the college strictly adheres to the Academic Calendar. The Academic Calendar also caters to the timely conduct of the co-curricular and extension activities including the activities of the NCC, NSS and Sports activities.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://jpcollege.net/LinkUpdate/90416.pdf>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	MSc	Chemistry	38	36	94.74
0	MA	Gujarati, Hindi, Psychology & Sanskrit	142	115	80.96
0	BSc	Chemistry, Electronics & Mathematics	387	356	75.00
0	BA	Economics, English, Gujarati, Hindi, Psychology & Sanskrit	287	256	89.20

[View File](#)

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<http://jpcollege.net/LinkUpdate/90417.pdf>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
<a href="#">View File</a>				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
<a href="#">View File</a>					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sanskrit	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	4.23
International	Electronics	1	4.23
International	Chemistry	1	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Sanskrit	2
English	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2017	0	NA	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2017	Nil	Nil	NA
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	Nil	1	1	Nil
Presented papers	3	3	Nil	Nil
Attended/Seminars/Workshops	2	6	1	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Book launch of Gujarati poet Dhantejvi	Department of Gujarati	6	150
Voters Awareness Day	NSS Unit	4	150
World Suicide Prevention Day	Department of Psychology	2	250
Flood Relief Fund Collection	IQAC	25	800
Blood Donation Camp	NSS Wing and Rotary Club, Bharuch	6	200

Guru Purnima Celebration	Institution	20	400
Drama Yug Purush based on the life of Mahatma Gandhi	Gandhi Ashram, Dharampur	4	700
116th Birth Anniversary of Shyamaprasad Mukherjee	Nehru Yuva Kendra Sangathan NSS	5	250
Drug Awareness Programme	NSS Unit, Institution	10	250
Workshop on Occupational Training and Health	Directorate of Institutional Safety Health	4	600
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inter-college Kabaddi Tournament (Boys)	Winner	Gujarat Kabaddi Association	12
Inter-college Kabaddi Tournament (Girls)s)	First Runners up	Gujarat Kabaddi Association	12
State level Open Kabaddi Tournament (Boys)	Winner	Government College, Netrang	12
State level Hockey Tournament (Boys)	Winner	Government College, Netrang	10
State level Handball Tournament (Boys)	Winner	Sports Authority of Gujarat	10
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Mental Health	Department of Psychology	World Suicide Prevention Day	2	250
Institutional Social Responsibility	IQAC	Flood Relief Fund Collection	25	800
Health Awareness	Red Cross Society, Bharuch NSS Unit	Blood Donation Camp	7	200

Enhancing ethical values	NSS Unit	116th Birth Anniversary of Shyamaprasad Mukherjee	6	250
Health Awareness	NSS Unit	Drug Awareness Programme	5	250
Health Awareness	NSS NCC Units	Yoga Day	32	400
Skill India	Directorate, Institutional Health, Bharuch	Workshop on Occupational Training and Health	6	600
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
44603000	3735018

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments	Newly Added

purchased (Greater than 1-0 lakh) during the current year	
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	3.1	2016

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32813	2314624	170	11308	32983	2325932
Reference Books	16010	971212	162	31306	16172	1002518
Journals	16	11885	Nill	Nill	16	11885
CD & Video	372	13916	Nill	Nill	372	13916
Weeding (hard & soft)	15	5492	Nill	Nill	15	5492
<a href="#">View File</a>						

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
<a href="#">View File</a>			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	28	0	0	6	0	11	11	10	0

Added	2	0	0	0	0	1	1	0	0
Total	30	0	0	6	0	12	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	<a href="#">NA</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3350000	1505175	10710652	476900311

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policies and Procedures for the maintenance of Infrastructural facilities 2017 - 2018 Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. Sr. No. Name of the Committee Function of the Committee 1 Stock Maintenance Committee ? Maintains the stock register by physically verifying the items round the year 2 Lab Maintenance Committee ? Regular maintenance of Computer and other Laboratory equipments 3 Discipline and Cleanliness Committee ? Overall development of campus ? Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns 4 Hostel monitoring committee ? Upkeep all facilities and cleanliness of environment in men's and women's hostel 5 Repair and Maintenance Committee ? Outsourcing is done for maintenance and repairing of IT infrastructure ? Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing ? Regular maintenance of the water cooler and water purifier is done by outsourcing agent 6 Library Advisory Committee ? The maintenance of the reading room and stock verification of library books

<http://jpcollege.net/LinkUpdate/90418.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	0	0
Financial Support from Other Sources			

a) National	SC/ST/OBC/Minority	1383	4279580
b) International	NA	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NA	Nil	Nil	NA
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NA	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
7	536	40	4	243	26
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	639	B.A./B.Sc	Economics, English, Gujarati, Hindi, Psychology, Sanskrit, Chemistry, Maths, Electronics	Respective Departments at Universities or PG Centers	PG programmes in the respective subjects



[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
World Suicide Prevention Day	Institutional	250
Flood Relief Fund Collection	Institutional	800
Blood Donation Camp	Institutional	150
Drug Awareness Programme	Institutional	150
Handball Tournament	University	8
Hockey Tournament	University	2
Kabaddi Tournament	National	2
Yoga Day	International	250

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NA

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Students' Council is a very active union which works for the mutual benefit of the students in particular and for the overall betterment of the college in general. The students' council has a set agenda of different activities to be performed and programmes to be organized within the college campus and outside the college campus. The activities pursued by the Jayendrapuri Arts and Science College Students' Council during the academic year 2017-18 are summarized below: Celebration of International Yoga Day on 21-06-2017 Celebration of Guru Purnima on 28-07-2017 Celebration of Teacher's Day on 05-09-2017 Organization of International Youth Day on 12-01-2018 Organization of Rang Tarang- Annual Fest on 23-02-2018. Organization of College Prize Distribution Ceremony on 22-03-2018.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. All the Head of the Departments are inducted to the Board of Studies in their respective subjects at the University. Two of the faculty-members are part of the Academic Council of the affiliating University. The Board of Studies provides a platform to discuss various matters relating to academic interest of the college which forms the academic policies to be followed implemented. 2. The College constitutes different committees for academic co ordination. It comprises members from the Management, Teachers, Office Staff, Library Staff Students. The purpose of this kind of decentralization is to ensure the practice of participative management in its fullest sense.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission process of the College is carried out online. In order to maintain transparency in the entire process the College releases meritlists strictly adhering to the percentage of students belonging to the different categories decided by the Department of Higher Education, Government of Gujarat.
Industry Interaction / Collaboration	The College integrates Industry Interaction for all courses. The College conducts Field visits, industrial visits at state, national and international levels. Collaboration with industries and other noted institutions are made to organize seminars, workshops and value-added courses. The thrust area of the College is to enhance the employability of the students.
Human Resource Management	A well-established HR team manages Human Resource of the College. It is responsible for the attraction, selection, training, assessment, and

	rewarding of employees, while also overseeing organizational leadership and culture and ensuring compliance with employment and labor laws.
Library, ICT and Physical Infrastructure / Instrumentation	The College has a well-equipped library catering to a horde of subjects. Besides text books and reference books, the Institutional library has subscribed to a number of journals and magazines for the benefit of the faculty-members and the students. The library even has a collection of CDs and DVDs on a number of subjects. As many as four classrooms and two Seminar rooms of the College are equipped with Multimedia projectors, screens, e-podiums etc. The College has well-lighted and well ventilated classrooms and well equipped laboratories. The Laboratories are equipped with the latest instruments in the benefit of the students.
Research and Development	The Semester-end examinations are conducted by the affiliating University. The College conducts the Internal Evaluation Examination semester-wise. The mode of examination is an admixture of theory examination, practical examination, assignments, term research papers and Viva Voce modes. Besides theses modes some of the departments also conduct class tests, quizzes and presentations by the students.
Examination and Evaluation	The Semester-end examinations are conducted by the affiliating University. The College conducts the Internal Evaluation Examination semester-wise. The mode of examination is an admixture of theory examination, practical examination, assignments, term research papers and Viva Voce modes. Besides theses modes some of the departments also conduct class tests, quizzes and presentations by the students.
Teaching and Learning	The teacher teaching at the College is the heart and soul of the College, It is therefore very important to cater to the teacher quality improvement. The IQAC of the College always motivates the faculty-members to be updated in their respective subjects. Hence the faculty-members actively participate in

	<p>Seminars/Conferences/ Symposia/Workshops and acquaint themselves with the latest trends in their respective subjects. Some of the faculty-members are also Supervising Guides to students pursuing their MPhil and PhD programmes.</p>
Curriculum Development	<p>The College implements the curriculum designed by the Board of Studies of the affiliating University. As many as 10 faculty-members of the College are members of the Board of Studies in their respective subjects. After reviewing the local industrial demands, the members recommend the necessary amendments to be introduced in the curriculum. The curriculum is thus designed and developed in such a manner as to equip the learner with all the needed skills.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The College prepares an Academic Calendar with a view to plan the teaching process. Every department prepares a Teaching Plan which is strictly adhered to. The IQAC of the College always strives to equip the teaching and the non-teaching members for the smooth conduct of the Institution. The teaching as well as the non-teaching members is motivated to attend training programmes and workshops wherein they can hone their skills for the development of the College.</p>
Administration	<p>Online registration by students during admissions has helped the College create an accessible student database. The system also helps save time and the whole process reduces paper usage. In order to usher in improvements in administration, feedbacks and suggestions are collected from the various stakeholders at regular intervals</p>
Finance and Accounts	<p>The College maintains the much-needed sanctity in its finance and accounts. Internal and external audits are conducted on a regular basis. The accounts are further counter-assessed by the Trust that runs the College.</p>
Student Admission and Support	<p>With a view to ease the admission process, along with the admission forms, the College also uploads the</p>

necessary instructions to be kept in mind while filling up the forms. The College provides a Helpline number wherein the members of the Admission Committee are able to provide the required information. The College also has a Help desk wherein the students can come personally and contact for queries.

### Examination

The most important part of the entire educational journey of a student is examination. The College conducts the Internal Evaluation Examination which evaluates a student on the basis of various parameters such as theory, practicals, Viva Voce/ Presentation/ Projects/Quizzes/Assignments etc. The College has a provision for Additional Internal Examination especially for those students who cannot take the regular Internal Examination due to medical emergency.

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NA	NA	NA	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Workshop on Occupational Training and Health	Workshop on Occupational Training and Health	02/05/2017	02/05/2017	36	4
2017	Drug Awareness Programme	Drug Awareness Programme	28/06/2017	28/06/2017	38	3

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Workshop on New Methodology of NAAC	2	26/02/2018	26/02/2018	1
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
42	39	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Co-operative Credit Society, Festival advance, Sports facility	College Co-operative Credit Society, Festival advance, Sports facility	Scholarships (Students' Aid Fund), Student Support Library, Sports Gear

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The IQAC of the College has constituted various committees in order to render the smooth functioning of the academic, administrative and financial activities. The College conducts both internal as well as external financial audits. The audits are conducted in accordance with the auditing standards accepted in India. The audit is an annual affair in the College. The audit report consists of Balance Sheet, General Fund, Income and Expenditure and Receipt and Payment account.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA, Gujarat	No	NA
Administrative	Yes	AAA, Gujarat	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

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1. Conducting regular meetings of PTA 2. Feedback Mechanism from PTA  
3. Involvement of PTA in Annual Prize Distribution Ceremony

6.5.3 – Development programmes for support staff (at least three)

Updating support staff through training programmes Welfare schemes for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Effective implementation of Student Mentoring Insistence on the use of ICT tools in teaching To implement student/faculty exchange programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop on Occupational Training and Health	02/05/2017	02/05/2017	02/05/2017	600
2017	Yoga Day	21/06/2017	21/06/2017	21/06/2017	400
2017	Drug Awareness Programme	28/06/2017	28/06/2017	28/06/2017	200
2017	116th Birth Anniversary of Shyamaprasad Mukherjee	06/07/2017	06/07/2017	06/07/2017	250
2017	Guru Purnima Celebration	08/07/2017	08/07/2017	08/07/2017	350
2017	Drama Yug Purush based on the life of Mahatma Gandhi	11/07/2017	11/07/2017	11/07/2017	700
2017	Blood Donation Camp	26/07/2017	26/07/2017	26/07/2017	200
2017	Flood Relief Fund Collection	05/08/2017	05/08/2017	05/08/2017	800
2017	World Suicide	15/09/2017	15/09/2017	15/09/2017	250

	Prevention Day				
2018	Book launch of Gujarati poet Dhantejvi	04/01/2018	04/01/2018	04/01/2018	150
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Institution has solar panels for producing sustainable alternate energy which exhibits the environmental consciousness as well as saves upon the electricity bill.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	24/05/2018	1	Mega Job Fair	Placement	200

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	15/06/2017	The student handbook includes College policies and procedures, General guidelines, syllabus, examination, list of



holidays, list of committees, locations and purposes of administrative offices, and other helpful details. All students and their parents/guardians should review the student handbook carefully as its contents are binding on all students of the College.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2017	21/06/2017	400
Drug Awareness Programme	28/06/2017	28/06/2017	250
116th Birth Anniversary of Shyamaprasad Mukherjee	06/07/2017	06/07/2017	250
Guru Purnima Celebration	08/07/2017	08/07/2017	350
Blood Donation Camp	26/07/2017	26/07/2017	200
Flood Relief Fund Collection	05/08/2017	05/08/2017	800
World Suicide Prevention Day	15/09/2017	15/09/2017	250
Voters Awareness Day	28/11/2017	28/11/2017	150

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Zero tolerance to plastics
2. Rain-water harvesting
3. Tree Plantation Drive
4. Cleanliness Drive
5. Installation of Solar Panels

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institutions 2017-2018 BEST PRACTICE- I 1. Title of the Practice: Curricular Aspects 2. Objectives of the Practice: The objective of the Practice is to ensure the quality sustenance and quality enhancement. To accomplish this, various measures are undertaken by the University as and when required, keeping in view the curriculum perspective 3. The Context: The best practice was initiated in the context of providing to students an environment of Sustained Disciplined Work, Self-Learning, Flexibility in Pace of Learning,

to give design orientation while remaining quality conscious and inculcate the skills of cooperative working. 4. The Practice: Sustained Disciplined Work A typical semester is designed in an intensive manner with an emphasis on regular and continuous work. The Evaluation System is designed to encourage this concept. Self-Learning In its attempt to move away from teacher-centred learning to student-specific learning, the curriculum actively encourages self-learning. For this purpose, 15 of the time allotted to theory and tutorial classes is earmarked for independent study. Flexibility in Pace of Learning The evaluation system makes special provision for different paces of learning for different students. Thus, while specifying a time limit within which tutorial/practical work must be completed, there is scope to submit such work beyond the deadline. Design Orientation The curriculum is structured so that basic implementation skills and design skills are interwoven together. Quality Consciousness Students should be aware of the importance of continuous improvement, building zero-defect products and doing quality work. All courses will emphasize on quality as an integral part of teaching. Co-operative Working Given the complexity of technological problems of today large teams must work together to provide solutions. Thus, it is very important to learn group dynamics and to work in teams. 5. Evidence of Success As a result of adoption of this best practice, university has been able to produce technical manpower conforming to global standards, which is reflected by university's placement record showing increase in placement offers with better packages. The students are able to acquire skills of life-long learning and cooperative work culture. Besides, the curriculum of the university has witnessed global acceptance as evident by many of our students getting admitted in various foreign universities of repute for higher studies. 6. Problems Encountered and Resources Required As such the university did not encounter any major problem in adopting and implementing this best practice. The resources turned out to be well within the availability of the university. BEST PRACTICE?2 1. Title of the Practice: Yoga Classes for the Staff, Students and Teachers 2. Objectives of the Practice: ? To make aware about the benefits of Yoga ? To maintain physical and mental health ? To maintain the Blood circulation and Respiratory System of body The Context: As per the famous slogan "Sound Mind in Sound Body" it is very necessary to maintain the physical and mental fitness. Yoga is the ancient process of Indian community for maintaining ones physical and mental fitness since the ages. As per the vision of Indian Government, the Prime Minister, Mr. Narendra Modi also announced to practice the Yoga classes in the institutions. It is also beneficial for the blood circulation, respiratory system and intellectual growth of human beings. So, it was decided in the IQAC meeting to conduct the Yoga Classes in the institution. The Practice: The institution has conducted the Yoga Classes for both the Teachers and Students of the College under the guidance of Trained Yoga teacher. The teachers and students actively participated in the Yoga classes in morning shift. It really helped them in rejuvenating the physical and mental health. It also helped in maintaining the cordial relationship among the staff and students Evidence of Success: The College has succeeded in its aim of conducting Yoga classes for Teachers, Staff and Students. During the session 2017-18, more than 400 students were benefited. Few students were selected in Police Department. Besides this, the college has also succeeded in creating friendly atmosphere among the Students of various classes. Problems Encountered and Resources Required: In the beginning, there was a timing problem, as many students come from nearby villages, so they were late in the morning. But this obstacle was removed because the College has very good Green Campus and Eco-friendly atmosphere. The important resources like open ground required for the classes were provided by the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness 2017-2018 Defining our success as an institution requires us to carefully assess our students' short-term objectives relative to their long-term goals and to provide the right curricula, academic supports, and services to help them achieve these goals. At Shree Jayendrapuri Arts and Science College, this means supporting a diverse student population striving for a wide range of outcomes. Like many institutions, our College serves a mix of traditional and non-traditional learners from various academic backgrounds.

The College measures its Academic achievements by establishing goals and expectations tied to our students' aspirations. We compare our outcomes to state and national standards, but we are never satisfied by merely meeting the acceptable mark. Instead, we aim to have a positive impact in our community and the wider society by producing graduates who exceed average expectations, both in their academic achievements and in what they are able to accomplish after leaving the College. At our College, we focus on the entire student experience, assisting each individual on the journey from prospective student to graduate.

We have developed a system to help students navigate their courses and make smart academic choices. We engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college offers several outreach activities to new students, including our new student orientation program. Our new entrants experience program offers organized events to engage new students as they transition to college. These offerings are part of a strategic approach to helping new students adjust to the post-secondary education experience by providing important information and managing expectations. To support current students, we have established a series of program progression benchmarks monitored through academic advising. Learning is dependent on the pedagogical approaches' teachers use in the classroom.

Pedagogy refers to the "interactions between teachers, students, and the learning environment and the learning tasks." Effective pedagogy has led to academic achievement, social and emotional development, acquisition of technical skills, and a general ability to contribute to society. Some of the pedagogy strategies include the following: ? strong grasp of pedagogical approaches specific to the subject matter and age of the learners (also called pedagogical content knowledge) ? appropriate use of whole class, small group, and pair work ? meaningful in corporation of teaching and learning materials in addition to the textbook ? frequent opportunities for students to answer and expand upon responses to questions ? varied lesson activities and ? a positive attitude towards students and belief in their capacity to learn. We supplement our academic programs with extracurricular activities We strongly believe that every higher education institution should strive to produce graduates who have had opportunities for personal development and civic engagement, and who have grown from students into responsible and active citizens.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

Improvement in ICT enabled infrastructure: In order to cope up with the global standards of teaching-learning, we plan to bring about an improvement in ICT enabled classrooms and Seminar Halls. Research Publications: We plan to motivate our faculty-members in indulge in research activities and try to get their research papers published in reputed journals and magazines especially the

journals of the UGC Care list of those having high impact factor or h-index.