



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SHREE JAYENDRAPURI ARTS AND SCIENCE COLLEGE
Name of the head of the Institution		Dr. Nitinkumar Maganlal Patel
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02642228812
Mobile no.		9428106650
Registered Email		jayendrapuricollege@yahoo.in
Alternate Email		pnitin61@gmail.com
Address		Old National Highway No:8, College Campus, Bharuch
City/Town		Bharuch
State/UT		Gujarat
Pincode		392001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Amit Yograj Kapoor
Phone no/Alternate Phone no.	02642228812
Mobile no.	9824469846
Registered Email	mtkpr7@gmail.com
Alternate Email	amka_4707@yahoo.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://jpcollege.net/LinkUpdate/90430.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://jpcollege.net/LinkUpdate/90461.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.38	2009	08-Mar-2009	07-Mar-2014
2	B	2.81	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	25-Jun-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Mega Job Fair	24-May-2018 1	70
International Yoga Day	21-Jun-2018 1	250
117th Birth Anniversary of Shyamaprasad Mukherjee	04-Jul-2018 1	100
Counselling Sessions for Girls	11-Jul-2018 1	70
Training For Students	06-Aug-2018 1	150
Tiranga Yatra	14-Aug-2018 1	70
Shaping Your Mind	18-Aug-2018 1	162
Surgical Strike Celebration	28-Sep-2018 1	100
Gujarati Atmakatha 151 ma varshe	31-Dec-2018 1	200
Pariksha Pe Charcha: Online interaction with PM Modi	29-Jan-2019 1	400
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Finishing School Grant	KCG, Gandhinagar	2018 365	200000
Institution	Finishing School Grant	KCG, Gandhinagar	2018 365	200000
Institution	Finishing School Grant	KCG, Gandhinagar	2018 365	100000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File								
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No								
12. Significant contributions made by IQAC during the current year(maximum five bullets)									
Organized Mega Job Fair Organized International Yoga Day Organized Training Programme for Students Organized Counselling session for girls Organized Pariksha pe Charcha Interactive online session with PM Modi									
View File									
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year									
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Plan of Action</th> <th style="width: 50%;">Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>To organize programmes instilling ethical and moral values</td> <td>Were able to organize several such activities</td> </tr> <tr> <td>To organize programmes enhancing the employability of the students</td> <td>Were able to organize Mega Job Fair</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	To organize programmes instilling ethical and moral values	Were able to organize several such activities	To organize programmes enhancing the employability of the students	Were able to organize Mega Job Fair	View File	
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To organize programmes instilling ethical and moral values	Were able to organize several such activities								
To organize programmes enhancing the employability of the students	Were able to organize Mega Job Fair								
View File									
14. Whether AQAR was placed before statutory body ?	No								
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No								
16. Whether institutional data submitted to AISHE:	Yes								
Year of Submission	2019								
Date of Submission	28-Jan-2019								
17. Does the Institution have Management Information System ?	Yes								
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	A Management Information System or MIS is a central data repository capable of not only gathering, organizing, and storing student data but also processing and analysing it and generating various reports from it. This is MIS in a broader sense. Shree								

Jayendrapuri Arts and Science College, Bharuch has a well designed MIS for effective creation and storage of student data. The admission process is carried out online so as to reach a larger section of the aspirants seeking admission to the College. The College has been using Nova Software for the upkeep of the student's record which can be easily accessed as and when required. The S'ad Vidya Mandal Trust, that runs the College conducts meetings with the Principal on a monthly basis and eases out the smooth functioning of the College by providing valuable inputs and the much needed funding as and when required by the College.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We strictly adhere to deliver the syllabi of curriculum imposed on us by our affiliating university smoothly . Every department prepares its Teaching plans. Institute has to operationalize within the curricular framework provided by the University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Heads of the department have to distribute curriculum among the concerned department faculty-members, After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows varied teaching methodologies to deliver information among the student. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive , our faculty simplifies the implemented curriculum for the students so that they can easily comprehend.

Our faculty tries to delve deep into the curriculum by assisting teaching learning with activities such as seminars, project work , tutorials, assignments, group discussion industrial tour etc. This helps students get practical knowledge of their respective subjects. At the post-graduation level the students take up research projects on the basis of which they are evaluated. The students are also encouraged to make use of e-resources such as DVDs, journals and magazines to enhance their knowledge. To cope up with advanced knowledge we have establish ICT hub with the help of this we tries to provide the current knowledge in respective subject by the concern faculty. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Chemistry - Industrial Tour	30
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Yes, the Institution does have a well-designed mechanism to receive feedback from the students and the other stakeholders regarding the curriculum. Students: The Institution makes use of a Questionnaire to receive feedback from the students. The Questionnaire caters to curriculum evaluation, Institution evaluation and Teacher evaluation. Feedback is also received from students through the Suggestion box placed just outside the Principal's chamber. The Suggestion box is opened every fortnight and valuable suggestion or recommendations are always taken into consideration. Many a times feedback is received from the students by word of mouth during informal interactions with them. Parents: The Institution organizes a meeting of the Parents' Teachers'</p>

Association annually wherein the Parents share their views with regards to the curriculum. Employers: All colleges on our campus are managed by S'ad Vidya Mandal Trust. The Principals of these colleges hold a meeting with the office bearers of the Management Trust every Saturday. The Institution thus receives the feedback from the employers. The Principal of the Institution conveys the curriculum-based feedback to the faculty-members through staff meetings. Academic Peers: The Institution holds regular programmes wherein academic experts share their expertise and enhance the vision of the Institution regarding curriculum enrichment. Community: The IQAC of the Institution has members who are eminent personalities of the area. They represent the various communities in the meetings of the IQAC.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, English, Gujarati, Hindi, Psychology & Sanskrit	1560	1656	1238
BSc	Chemistry, Electronics & Mathematics	1300	2722	1119
MA	Gujarati, Hindi, Psychology, Sanskrit	240	275	253
MSc	Chemistry	80	84	82

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2357	335	40	Nil	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	30	8	4	Nil	4

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution provides all possible support and guidance to the students. The details are provided herewith: Academic support: Organizing an Orientation Programme for the new entrants at the B. A. and B. Sc. programmes so as to help them understand their course. Formation of Study circles to groom the students academically. Student Support Library for students from the weaker sections of the society. Conducting remedial classes for weaker students before and after the College hours. Providing career related guidance to students in the final semester. Additional examination facility for students unable to take the internal examination due to illness. Personal and psycho-social support: The faculty-members provide every possible personal and psychological support to the students. Some of the faculty-members even pay the fees for the needy students. The Institution has a well-defined student support system. There is a provision for scholarships, fee waivers, travelling concessions to the deserving students. The Sexual Harassment Prevention Cell, Career Counseling Cell and the Students' Redressal Cell lend a helping hand to the students so that they can cope better with the demands and pressures of increasingly competitive surroundings. Guidance services: The faculty-members provide the students with counseling /mentoring/ advice to participate in sports and cultural and co-curricular activities. Training students for the UPSC/GPSC examinations. UDISHA – The Campus Placement Cell of the Institution makes consistent efforts to invite well-known business houses, banks, and industries to conduct campus recruitment programmes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2692	40	1:67

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	Nill	14	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Nill	NA

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	NA	4	20/04/2019	12/06/2019
MA	NA	4	20/04/2019	24/05/2019
BSc	NA	6	20/04/2019	21/05/2019
BA	NA	6	20/04/2019	13/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of the Semester System, it becomes important to initiate methods for Continuous Internal Evaluation. Besides the Internal Evaluation Examination, our College conducts Class Tests, Oral Presentation and Quizzes. The students of the Post-Graduation have to write down independent Term Research Papers and are also supposed to take the Viva Voce mode of evaluation. The Post-Graduate students of Science are taken for Industrial Tours so as to evaluate their use of knowledge in real life situations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is prepared at the beginning of every academic year by the affiliating University which is provided to all the Colleges. Accordingly, our College prepares an Annual Academic Calendar before the commencement of the academic term. Teachers as well as Departments have to prepare Teaching Plans at the beginning of the academic year. Right from the organization of the teaching schedule to the organization of the Internal Evaluation examination and even Additional Internal Examination, the college strictly adheres to the Academic Calendar. The Academic Calendar also caters to the timely conduct of the co-curricular and extension activities including the activities of the NCC, NSS and Sports activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://jpcollege.net/LinkUpdate/90464.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	MSc	Chemistry	39	37	94.87
NA	MA	Gujarati, Hindi, Psychology & Sanskrit	126	124	98.41
NA	BSc	Chemistry, Electronics & Mathematics	385	267	69.35
NA	BA	Economics, English, Gujarati, Hindi, Psychology & Sanskrit	270	239	88.52

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://jpcollege.net/LinkUpdate/90457.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	5.87
International	English	1	3.14
International	Chemistry	1	1.23
International	Chemistry	1	0
National	Gujarati	1	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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English	1
Gujarati	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	Nil	7	11	2
Presented papers	6	7	2	Nil
Attended/Seminars/Workshops	6	7	13	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mega Job Fair	NSS and Mukhya Mantri Yojna	4	70
Counselling for Girls	Innerwheel Club of Bharuch	4	70
Training for students	Bharuch Sahkari Taalim Varg	2	150
Tiranga Yatra	NSS and NCC	4	60
Shaping your Mind	BDMA, Bharuch	4	162
Cleanliness Drive	NSS Wing	4	75
GK IQ Test	Vikas Vartul, Bhavnagar	3	122

Annual NSS Camp	NSS Wing	4	100
International Youth Day	NSS Unit	4	200
Fund raising for Phulwama victims	NSS and NCC	4	600
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inter-college Boxing Tournament (Boys)	Silver Medal	Veer Narmad South Gujarat University	3
Inter-college Power Tournament (Boys)	Silver Medal	Veer Narmad South Gujarat University	1
State level Open Kabaddi Tournament (Boys)	Winner	Government College, Netrang	12
State level South Zone Kabaddi Tournament (Boys)	Rs. 1 lac prize	Gujarat Kabaddi Association	12
Khel Mahakumbh Kabaddi Match	Winner	Sports Authority of Gujarat	12
College League Kabaddi Match	Rs. 5 lac prize	Sports Authority of Gujarat	12
Junior Kabaddi Tournament (Girls)	Third Prize	Sports Authority of Gujarat	12
Intercollege C-Zone Cricket Tournament	Runners up	Veer Narmad South Gujarat University	12
Khelmahakumbh Hockey Match	Winner	Sports Authority of Gujarat	11
Khelmahakumbh Handball Match	Winner	Sports Authority of Gujarat	8
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Skill India	Institution	Mega Job Fair	4	70
NA	NSS NCC Units	Yoga Day	30	350
Gender Issues	Inner Wheel Club of Bharuch	Counselling for Girls	4	70
Skill India	Sahkari Taalim Varg,	Training for Students	2	150

	Bharuch			
Patriotism	DEO, Bharuch	Tiranga Yatra	4	60
Mental Health	BDMA, Bharuch	Shaping your Mind	4	162
Patriotism	NSS and NCC	Fund raising for Phulwama victims	4	600
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
KCG, Gandhinagar	07/02/2019	College Welfare (Government E-Management)	3
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
84500000	8301141

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	3.5.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33642	2400803	659	74871	34301	2475674
Reference Books	16272	1057011	100	54493	16372	1111504
Journals	16	11885	1	180	17	12065
CD & Video	372	13916	Nil	Nil	372	13916
Weeding (hard & soft)	15	5492	Nil	Nil	15	5492
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	28	0	0	6	0	11	11	10	0
Added	2	0	0	0	0	1	1	0	0
Total	30	0	0	6	0	12	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
725000	4325000	5500000	4996761

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policies and Procedures for the maintenance of Infrastructural facilities 2018 - 2019 Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. Sr. No. Name of the Committee Function of the Committee 1 Stock Maintenance Committee ? Maintains the stock register by physically verifying the items round the year 2 Lab Maintenance Committee ? Regular maintenance of Computer and other Laboratory equipments 3 Discipline and Cleanliness Committee ? Overall development of campus ? Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns 4 Hostel monitoring committee ? Upkeep all facilities and cleanliness of environment in men's and women's hostel 5 Repair and Maintenance Committee ? Outsourcing is done for maintenance and repairing of IT infrastructure ? Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing ? Regular maintenance of the water cooler and water purifier is done by outsourcing agent 6 Library Advisory Committee ? The maintenance of the reading room and stock verification of library book

<http://jpcollege.net/LinkUpdate/90427.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	0	0
Financial Support from Other Sources			
a) National	SC/ST/OBC/Minority	1569	6171340
b) International	NA	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Workshop on Working of the Corporates	09/08/2018	150	Bharuch Sahkari Taalim Varg

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NA	Nil	Nil	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
5	501	42	6	55	6

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	655	B.A./B.Sc	Economics, English, Gujarati, Hindi, Psychology, Sanskrit, Chemistry, Maths, Electronics	Respective Departments at Universities or PG Centers	PG programmes in the respective subjects

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Handball Tournament	University	4
Volleyball Tournament	University	2
Hockey Tournament	University	11
Chess Tournament	University	8
Cricket Tournament	University	12
Yoga Day	International	350
Drug Awareness Programme	Institutional	250
Tiranga Yatra	Institutional	70
Shaping Your Mind	Institutional	162
Mega Job Fair	State	200
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	Nil	Nil	Nil	NA	NA
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Students' Council is a very active union which works for the mutual benefit of the students in particular and for the overall betterment of the college in general. The students' council has a set agenda of different activities to be performed and programmes to be organized within the college campus and outside the college campus. The activities pursued by the Jayendrapuri Arts and Science College Students' Council during the academic year 2018-19 are summarized below: Celebration of International Yoga Day on 21-06-2018 Celebration of 117th Birth Anniversary of Shyamaprasad Mukherjee on 04-07-2018 Organized Tiranga Yatra on 14-08-2018. Celebration of Teacher's Day on 05-09-2018 Organization of International Youth Day on 12-01-2019 Collection of Funds for the Welfare of Phulwama victims on 20-02-2019. .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2, Kindly refer to the given URL for details of Alumni Meetings during the year 2018-19. <http://jpcollege.net/LinkUpdate/90465.pdf>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All the Head of the Departments are inducted to the Board of Studies in their respective subjects at the University. Two of the faculty-members are part of the Academic Council of the affiliating University. The Board of Studies provides a platform to discuss various matters relating to academic interest of the college which forms the academic policies to be followed implemented. 2. The College constitutes different committees for academic co ordination. It comprises members from the Management, Teachers, Office Staff, Library Staff Students. The purpose of this kind of decentralization is to ensure the practice of participative management in its fullest sense.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission process of the College is carried out online. In order to maintain transparency in the entire process the College releases meritlists strictly adhering to the percentage of students belonging to the different categories decided by the Department of Higher Education, Government of Gujarat.
Industry Interaction / Collaboration	The College integrates Industry Interaction for all courses. The College conducts Field visits, industrial visits at state, national and international levels. Collaboration with industries and other noted institutions are made to organize seminars, workshops and value-added courses. The thrust area of the College is to enhance the employability of the students.
Human Resource Management	A well-established HR team manages Human Resource of the College. It is responsible for the attraction,

	<p>selection, training, assessment, and rewarding of employees, while also overseeing organizational leadership and culture and ensuring compliance with employment and labor laws.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The College has a well-equipped library catering to a horde of subjects. Besides text books and reference books, the Institutional library has subscribed to a number of journals and magazines for the benefit of the faculty-members and the students. The library even has a collection of CDs and DVDs on a number of subjects. As many as four classrooms and two Seminar rooms of the College are equipped with Multimedia projectors, screens, e-podiums etc. The College has well-lighted and well ventilated classrooms and well equipped laboratories. The Laboratories are equipped with the latest instruments in the benefit of the students.</p>
<p>Research and Development</p>	<p>The Semester-end examinations are conducted by the affiliating University. The College conducts the Internal Evaluation Examination semester-wise. The mode of examination is an admixture of theory examination, practical examination, assignments, term research papers and Viva Voce modes. Besides these modes some of the departments also conduct class tests, quizzes and presentations by the students</p>
<p>Examination and Evaluation</p>	<p>The Semester-end examinations are conducted by the affiliating University. The College conducts the Internal Evaluation Examination semester-wise. The mode of examination is an admixture of theory examination, practical examination, assignments, term research papers and Viva Voce modes. Besides these modes some of the departments also conduct class tests, quizzes and presentations by the students.</p>
<p>Teaching and Learning</p>	<p>The teacher teaching at the College is the heart and soul of the College, It is therefore very important to cater to the teacher quality improvement. The IQAC of the College always motivates the faculty-members to be updated in their respective subjects. Hence the faculty-members</p>

	<p>actively participate in Seminars/Conferences/Symposia/Workshops and acquaint themselves with the latest trends in their respective subjects. Some of the faculty-members are also Supervising Guides to students pursuing their MPhil and PhD programmes.</p>
Curriculum Development	<p>The College implements the curriculum designed by the Board of Studies of the affiliating University. As many as 10 faculty-members of the College are members of the Board of Studies in their respective subjects. After reviewing the local industrial demands, the members recommend the necessary amendments to be introduced in the curriculum. The curriculum is thus designed and developed in such a manner as to equip the learner with all the needed skills.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The College prepares an Academic Calendar with a view to plan the teaching process. Every department prepares a Teaching Plan which is strictly adhered to. The IQAC of the College always strives to equip the teaching and the non-teaching members for the smooth conduct of the Institution. The teaching as well as the non-teaching members is motivated to attend training programmes and workshops wherein they can hone their skills for the development of the College.</p>
Administration	<p>Online registration by students during admissions has helped the College create an accessible student database. The system also helps save time and the whole process reduces paper usage. In order to usher in improvements in administration, feedbacks and suggestions are collected from the various stakeholders at regular intervals</p>
Finance and Accounts	<p>The College maintains the much-needed sanctity in its finance and accounts. Internal and external audits are conducted on a regular basis. The accounts are further counter-assessed by the Trust that runs the College.</p>
Student Admission and Support	<p>With a view to ease the admission process, along with the admission</p>

forms, the College also uploads the necessary instructions to be kept in mind while filling up the forms. The College provides a Helpline number wherein the members of the Admission Committee are able to provide the required information. The College also has a Help desk wherein the students can come personally and contact for queries.

Examination

The most important part of the entire educational journey of a student is examination. The College conducts the Internal Evaluation Examination which evaluates a student on the basis of various parameters such as theory, practicals, Viva Voce/ Presentation/ Projects/Quizzes/Assignments etc. The College has a provision for Additional Internal Examination especially for those students who cannot take the regular Internal Examination due to medical emergency.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NA	Online Enrolment Training	25/09/2018	25/09/2018	Nil	2
2018	ERP Training	ERP Training	21/12/2018	21/12/2018	1	1
2018	KCG-GEM Training	NA	11/03/2019	11/03/2019	2	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nil	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
41	39	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Co-operative Credit Society, Festival advance, Sports facility	College Co-operative Credit Society, Festival advance, Sports facility	Scholarships (Students' Aid Fund), Student Support Library, Sports Gear

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The IQAC of the College has constituted various committees in order to render the smooth functioning of the academic, administrative and financial activities. The College conducts both internal as well as external financial audits. The audits are conducted in accordance with the auditing standards accepted in India. The audit is an annual affair in the College. The audit report consists of Balance Sheet, General Fund, Income and Expenditure and Receipt and Payment account.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA, Gujarat	Yes	AAA, Gujarat
Administrative	Yes	AAA, Gujarat	Yes	AAA, Gujarat

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conducting regular meetings of PTA
2. Feedback Mechanism from PTA
3. Involvement of PTA in Annual Prize Distribution Ceremony

6.5.3 – Development programmes for support staff (at least three)

Updating support staff through training programmes Welfare schemes for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Effective implementation of Student Mentoring Insistence on the use of ICT tools in teaching To implement student/faculty exchange programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Mega Job Fair	24/05/2018	24/05/2018	24/05/2018	70
2018	Yoga Day	21/06/2018	21/06/2018	21/06/2018	250
2018	117th Birth Anniversary of Shyamaprasad Mukherjee	04/07/2018	04/07/2018	04/07/2018	100
2018	Counseling Sessions for Girls	11/07/2018	11/07/2018	11/07/2018	70
2018	Training for Students	06/08/2018	06/08/2018	06/08/2018	150
2018	Tiranga Yatra	14/08/2018	14/08/2018	14/08/2018	70
2018	Shaping your mind	18/08/2018	18/08/2018	18/08/2018	162
2018	Surgical Strike Celebration	28/09/2018	28/09/2018	28/09/2018	100
2018	Gujarati Atmakatha 151 ma varshe	31/12/2018	31/12/2018	31/12/2018	200
2018	Pariksha Pe Charcha: Online interaction with PM Modi	29/01/2019	29/01/2019	29/01/2019	400

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Counselling sessions for girls	11/07/2018	11/07/2018	70	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Institution has solar panels for producing sustainable alternate energy which exhibits the environmental consciousness as well as saves upon the electricity bill.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	24/05/2018	1	Mega Job Fair	Enhancing Employability of the students	100

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	14/05/2018	The student handbook includes College policies and procedures, General guidelines, syllabus, examination, list of holidays, list of committees, locations and purposes of administrative offices, and other helpful details. All students and

their parents/guardians should review the student handbook carefully as its contents are binding on all students of the College.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	250
117th Birth Anniversary of Shyamaprasad Mukherjee	04/07/2018	04/07/2018	100
Tiranga Yatra	14/08/2018	14/08/2018	70
Shaping Your Mind	18/08/2018	18/08/2018	162
Surgical Strike Celebration	28/09/2018	28/09/2018	100
Fund raising for Phulwama victims	20/02/2019	20/02/2019	600

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Zero tolerance to plastics
2. Rain-water harvesting
3. Tree Plantation Drive
4. Cleanliness Drive
5. Installation of Solar Panels

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institutions BEST PRACTICE- I

Title of the Practice: Increasing employability of students by honing soft skills

Objectives of the Practice: To make the students more employable by improving their interpersonal and soft skills

The Context: In the present times, being qualified is not the only criterion which can lead a student towards a fruitful employment. The employers look for other aspects of personality besides the knowledge and qualification of the employee. In this context it is necessary that the student be proficient over language especially English, proficient in computer skills as well as have certain qualifications give him/her an edge over others.

The Practice: The following practices have been adopted to fulfil these goals for our students:

1. Regular guest lectures, debates and group discussion on various issues pertaining to society like women empowerment, gender sensitization, social inclusion, ethics, communal harmony, corruption etc.
2. Regular and mandatory participation in class presentations, public speaking and cultural activities to inculcate confidence.
3. Regular exposure to industry, institutions and establishments relevant to the subject in order to improve the overall thought process of the students.
4. Regular monitoring of problems of students of reserve categories and minorities by the UGC SC/ST Standing Committee.
5. Equal opportunity for girls to participate in all college events.
6. Regular organization of various seminars, cultural and sports events for the exposure of the students.
7. Regular conduct of a Placement and Counselling cell to help students in securing skills for employment.

Evidence of Success:

1. Regular placements of our students in various organisations.
2. Increase in the number of students participating in various cultural and sports activities.

Problems Encountered and Resources Required: With the help of staff and

students the problems seemed very small and insignificant. BEST PRACTICES- II
 Title of the Practice: - NSS Units and its activities. The Objectives of the Practice: ? To know the economic conditions of the surrounding locality of our college. ? To make a responsible citizen through various activities performed by the members of the NSS Units of the college ? To Develop the leadership qualities among the volunteers ? To increase efficiency among the volunteers in different fields ? To build a sense of responsibility towards his/her neighbour. ? To know the socio-economic position of the common mass of the surrounding locality of the volunteers. The Context ? The NSS Unit of Shree Jayendrapuri Arts and Science College, Bharuch has actively been engaged in conducting various extension and outreach activities right since its inception. The Unit is rendering their NSS Activities with its motto "Not Me, But You". ?

The volunteers have taken a serious role relating to the environmental awareness, health and hygiene of the local people. The Practice: NSS volunteers have served the common masses through the following activities during the whole year: (i) Every year blood donation camps are organized. (ii) Health check-up camps in the college premises is organized. (iii) Awareness program relating to health and hygiene, family planning, socio-economic conditions and its improvement, prevention of outbreak of various diseases. (iv) Creating a Green Environment in the College Campus by undertaking Tree Plantation drives. (v) Zero tolerance to plastics (bags and used pens) on the campus. (vi) Awareness activities to motivate the local poor people to live in a clean environment and encourage their children to go to schools. (vii) College campus cleaning. (viii) Awareness program to decrease pollution of the Narmada by the surrounding people. Evidence of Success: The involvement of the students in awareness program under the guidance of the program officers (N.S.S) has created waves among other students especially among the new entrants. This has helped to build their character and develop leadership quality. Problems encountered and Resources required: (i) Lack of Finance. (ii) (ii) Lack of necessary updated equipments to make the volunteers interested, involved in multifarious NSS activities. (iii) (iii) NSS should be included in the curriculum of affiliating University as a compulsory subject. ----- X

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://jpcollege.net/LinkUpdate/90459.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Defining our success as an institution requires us to carefully assess our students' short-term objectives relative to their long-term goals and to provide the right curricula, academic supports, and services to help them achieve these goals. At Shree Jayendrapuri Arts and Science College, this means supporting a diverse student population striving for a wide range of outcomes. Like many institutions, our College serves a mix of traditional and non-traditional learners from various academic backgrounds. The College measures its Academic achievements by establishing goals and expectations tied to our students' aspirations. We compare our outcomes to state and national standards, but we are never satisfied by merely meeting the acceptable mark. Instead, we aim to have a positive impact in our community and the wider society by producing graduates who exceed average expectations, both in their academic achievements and in what they are able to accomplish after leaving the College. At our College, we focus on the entire student experience, assisting each individual on the journey from prospective student to graduate. We have developed a system to help students navigate their courses and make smart

academic choices. We engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college offers several outreach activities to new students, including our new student orientation program. Our new entrants experience program offers organized events to engage new students as they transition to college. These offerings are part of a strategic approach to helping new students adjust to the post-secondary education experience by providing important information and managing expectations. To support current students, we have established a series of program progression benchmarks monitored through academic advising. Learning is dependent on the pedagogical approaches' teachers use in the classroom. Pedagogy refers to the "interactions between teachers, students, and the learning environment and the learning tasks." Effective pedagogy has led to academic achievement, social and emotional development, acquisition of technical skills, and a general ability to contribute to society. Some of the pedagogy strategies include the following: ? strong grasp of pedagogical approaches specific to the subject matter and age of the learners (also called pedagogical content knowledge) ? appropriate use of whole class, small group, and pair work ? meaningful in corporation of teaching and learning materials in addition to the textbook ? frequent opportunities for students to answer and expand upon responses to questions ? varied lesson activities and ? a positive attitude towards students and belief in their capacity to learn. We supplement our academic programs with extracurricular activities We strongly believe that every higher education institution should strive to produce graduates who have had opportunities for personal development and civic engagement, and who have grown from students into responsible and active citizens.

Provide the weblink of the institution

<http://jpcollege.net/LinkUpdate/90460.pdf>

8.Future Plans of Actions for Next Academic Year

Research and Publications: We plan to tap more resources for conducting seminars and conferences for gaining more knowledge in the recent trends and thus enhance research activities. Besides that, we plan to motivate our faculty-members in indulge in research activities and try to get their research papers published in reputed journals and magazines especially the journals of the UGC Care list of those having high impact factor or h-index. **Recycle-Reuse-Reduce:** Keeping in mind the environment being harmed unnecessarily because of use of paper for reporting and record keeping, we at Shree Jayendrapuri Arts and Science College, Bharuch would like to initiate the triple R solution for various processes. The aim is to move towards paperless office, for which we would identify various processes which can be made completely paperless in the first stage. Adding more processes to have a seamless system with minimum use of paper and hence contribute towards protecting tress and saving the earth. **Foster eco friendliness:** We plan to conduct Green Audit to make the campus eco-friendly.